Minutes of

106th Meeting of the

ADMINISTRATIVE AND FINANCE COMMITTEE

Date: February 28, 2019 Time: 02:30 PM

Venue

Shastri Bhawan New Delhi



National Institute of Foundry and Forge Technology

Hatia, Ranchi – 834 003, Jharkhand



Minutes of 106th meeting of the Administrative and Finance Committee of National Institute of Foundry and Forge Technology, Hatia, Ranchi, held on Thursday, the 28th February, 2019 at 2:30 pm in the Meeting Room of Library, Shastri Bhawan, New Delhi.

The following members were present in the meeting:

1.	Shri Ajai Choudhary	Chairman
	Founder Member, HCL	
2.	Shri Madhu Ranjan Kumar,	Member
	Joint Secretary (DL&BP)	
	Room No.122 B-C	
	Ministry of Human Resource Development,	
	Department of Higher Education, Govt.of India,	
	Shastri Bhawan, New Delhi-110115	
3.	Smt. Darshana M. Dabral	Member
	JS & FA	
	Ministry of Human Resource Development	
	Department of Higher Education	
	Government of India, New Delhi 110 115	
4.	Professor Amitava Mandal	Member
	Dept. of ME	
	NIFFT, Hatia, Ranchi-3	
5.	Professor Binod Kumar,	Member
	Dept.of MME,	
	NIFFT, Hatia, Ranchi	
6.	Professor P P Chattopadhyay	Member Secretary
	Director	
	NIFFT, Hatia, Ranchi-3	
7.	Professor R.K. Ohdar	Invited Member
	Prof. I/c Admin	
	NIFFT, Hatia, Ranchi-3	



The meeting commenced with the warm welcome to the members of the Board of Governors (BoG) by the Member Secretary. The members of BoG extended their hearty welcome to the Hon'ble Chairman of BoG, Shri Ajai Choudhary. The Chairman of BoG entrusted the Member Secretary to continue the proceeding. Accordingly, the Agenda Items were presented, discussed and resolved as following: -

Item No. I-1

To confirm the minutes of 105th meeting of the Administrative And Finance Committee held on 26th September, 2018 at Shastri Bhavan, New Delhi.

The minutes of 105th meeting of the Administrative and Finance Committee held on 26th September, 2018 at Shastri Bhavan, New Delhi is furnished as (Annexure 'I').

Placed for confirmation.

Resolution:

The minute of 105th meeting of Administrative and Finance Committee is considered to be confirmed, since no comments were received from the member of AFC on circulation of the minutes.

Item No. I-2

To report the action taken on the minutes of 105th meeting of the Administrative and Finance Committee held on 26th September, 2018 at Shastri Bhavan, New Delhi.

Report concerning the actions taken on the minutes of 105th meeting of the Administrative and Finance Committee held on 26th September, 2018 at Shastri Bhavan, New Delhi is furnished as (Annexure 'II').

Submitted for information

Resolution:

The action taken report on the minutes of 105th meeting of AFC was noted by the members.

Item No. II-1

To report the status of different targets provided in the Result Framework Document.

The financial targets of the Institute prepared as per the Result Framework Document are furnished in (Annexure 'III').

Submitted for information

Resolution:

The members noted the report on the status of different targets. Some minor corrections in the report were suggested by the members.

W10-03-19



Item No. II-2

To report on the summary of Budget Estimate, Expenditure and Grant Released for F.Y-2018-19

The statement on release of fund under different heads of account by the ministry against allocation vis-à-vis the expenditure made by the Institute is furnished in **Annexure-'IV'**.

Submitted for information

Resolution:

The members noted the summary of Budget Estimate, Grant Released by the ministry and Expenditure for F.Y-2018-19AFC. The Institute requested the ministry to release the additional fund for payment of the arrear of pension amount in connection with implementation of 7th CPC.

Item No. II-3

To report on the submission of HEFA application to Higher Education Financing Agency

As a follow up of the letter from MHRD F.No.17-12/2018-TS.VII dated 12.12.2018, the Institute has submitted the application based on the DPR approved in the 104th AFC meeting (Item No.III.3). The copy of loan application is furnished in (Annexure-'V').

Submitted for information

Resolution:

The members noted the report on implementation of HEFA. The AFC advised the Institute to expedite the implementation of the projects under HEFA keeping in view the availability of fund under the IRG.

Item No. II-4

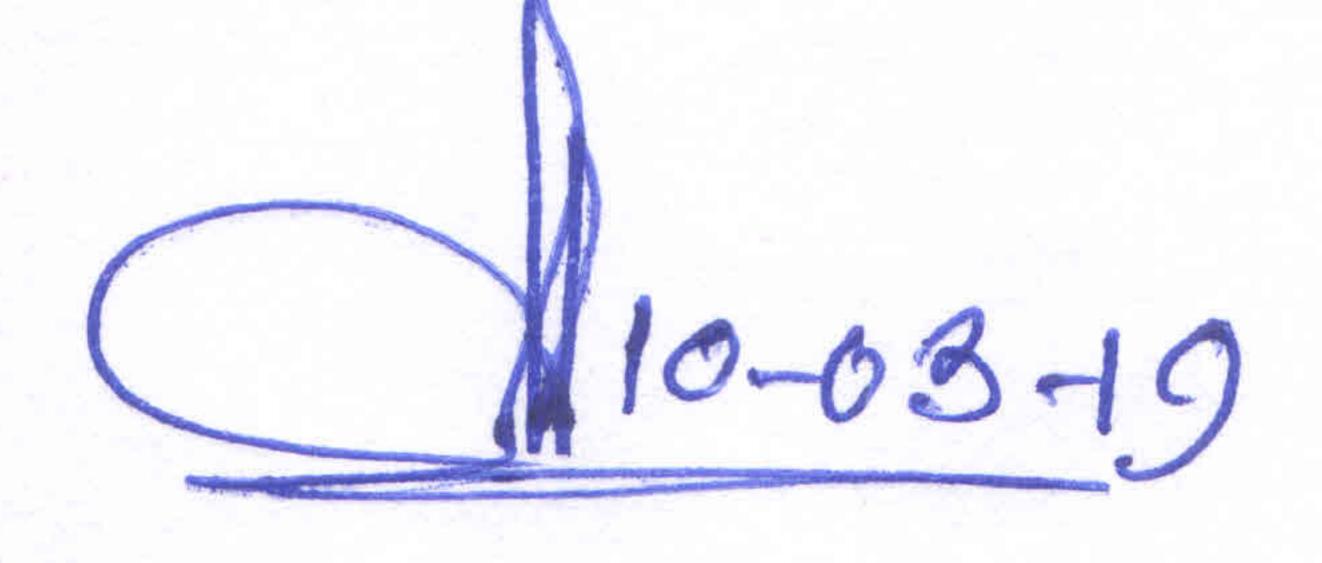
To report on the implementation of applicability of NPS, Gratuity and leave encashment of employees of CFTIs.

The Institute has received a copy of VIP reference of Shri C.M.Ramesh Hon'ble MP (Rajya Sabha) seeking information on the above subject. Further, the Institute has also received representation from Shri Rajneesh Mishra, Former Assistant Registrar of NIFFT claiming gratuity under the NPS scheme. In this regard the observation of the Institute is furnished in (Annexure-'VI').

Submitted for information

Resolution:

The AFC advised the Institute to obtain the views of the Ministry on the payment of Gratuity and leave encashment of employees of NIFFT under NPS.





Item No. II-5

To report the joining of Shri Santosh Prasad of CIT, Kokrajhar as Accountant on deputation in NIFFT

Shri Santosh Prasad of CIT, Kokrajhar is appointed as accountant on deputation in NIFFT after due selection process for this post. The minutes of selection committee constituted for the post of Accountant on deputation in NIFFT is attached as (Annexure-VII)

Submitted for information

Resolution:

The AFC noted the appointment of Shri Santosh Prasad of CIT, Kokrajhar for the post of Accountant on deputation in NIFFT.

Item No. III-1

To consider the budget for the financial year 2019-20.

The Budget of the Institute for the financial year 2019-20 is furnished in (Annexure 'VIII').

Placed for consideration.

Resolution:

The AFC considered the budget for the financial year 2019-20 and approved the same. The AFC advised the Institute to obtain prior approval of MHRD for additional expenditure in connection with starting new courses in future.

Item No. III-2

To consider the release of fund of Rs.2.5 crore (approx.) for payment of arrear on account of revision of Pension/Family Pension.

The Institute has received several representations from the pensioners regarding the payment of arrears on account of the revised pension as per 7th CPC recommendation. At present, the Institute is not in a position to release the arrears due to non-availability of adequate funds in OH -31 (i.e.Rs.2.5 crore approx.).

Placed for consideration.

Resolution:

The AFC advised the Institute to make the payment of arrears on account of the revised pension as per 7th CPC recommendation after release of the required fund by the Ministry.

W10-03-19



Item No. III-3

To consider and approve the proposal of MoU received by the Institute from office of the District Commandant Jharkhand Home Guard regarding the security arrangements of the Institute.

Placed for consideration.

Resolution:

The AFC approved the engagement of manpower from the Jharkhand Home Guard for maintaining security of the Institute campus, under the proposed MoU However, the AFC advised the Institute to implement the MoU after legal vetting of the contract.

Item No. III-4

To consider and approve the minutes of the 88th meeting of the Standing Building Committee.

The minutes of the 88th meeting of the Standing Building Committee is placed as (Annexure 'X').

Placed for consideration.

Resolution:

The AFC approved the minutes of 88th meeting of the Standing Building Committee.

Item No. III-5

To consider and approve the payments of holding tax of Ranchi Municipal Corporation.

The Institute had received a claim of Rs. 1.32 crore against the holding tax of the Institute for the period of 2016-2019. Against the claim, the Institute submitted a representation to the Municipal Commissioner (RMC) for the revision of the claim. The RMC, considering the representation, has submitted a revised claim of Rs. 88.80 lakhs on account of the holding tax of the Institute for the period of 2016-2019 (Annexure-XI).

Placed for consideration.

Resolution:

The AFC approved the payment of the holding tax. The AFC also advised the Institute obtain thenecessary documents from MHRD to establish the non-commercial character of the Institute and to negotiate the amount to be paid accordingly.

10-03-19



Item No. III-6

To consider the separate audit report on accounts of the Institute for the F.Y.2017-2018.

The draft separate audit report and the reply furnished by Institute are placed for consideration (Annexure-XII).

Placed for consideration.

Resolution:

The AFC considered the audit report. The AFC advised the Institute to take necessary measures with due priority to resolve the audit observations, particularly the long pending issues.

Item No. IV

Any other item(s) with permission from the chair.

Item No. IV.1

To consider and approve the 40 KVA (20+20) online backup of 130 numbers Desktop Computers, 2 Nos. of Printers, 5 Nos. of Fan and 5 Nos. of LED Lights.

The budgetary estimate and specification for the procurement of 40 KVA (20+20) online backup of 130 numbers Desktop Computers, 2 Nos. of Printers, 5 Nos. of Fan and 5 Nos. of LED Lights is 11.0 lakhs (Approx.) is placed as (Annexure-XIII).

Placed for consideration.

Resolution:

The AFC approved the proposal and advised the Institute to conduct the procurement through GEM.

The meeting ended at 3:30 PM with thanks to the Chair.