



राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान  
(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)  
हटिया, राँची - 834 003 (झारखण्ड)

**National Institute of Advanced Manufacturing Technology**  
(Formerly National Institute of Foundry and Forge Technology)  
Hatia, Ranchi – 834 003 (Jharkhand)

**PROACTIVE DISCLOSURE UNDER SECTION 4 (1) (B) OF THE RTI ACT, 2005 AS ON 01/10/2022**

Section Ref.	Requirement under the Act	Disclosure
(i)	The particulars of its organization, functions & duties	<p><b>About:</b> National Institute of Foundry and Forge Technology (NIFFT), Ranchi was set up in the year 1966 by the then Ministry of Education with assistance from UNESCO as a specialized Institute to fulfill the demand of technical manpower in manufacturing sector. Emphasis was on Foundry and Forge Technology to meet the demand of trained manpower in the primary metal manufacturing sectors like automobile, heavy engineering, machine, and component manufacturing etc. The institute was renamed as National Institute of Advanced Manufacturing Technology (NIAMT) in 2021.</p> <p>The Institute is fully funded by the Department of Higher Education, Ministry of Education, Govt. of India. There are two Advanced Diploma, four B. Tech., four M. Tech. and Ph.D courses being offered by the Institute at present.</p> <p>More details about the Institute may be read in the Institute website at <a href="http://www.nifft.ac.in">www.nifft.ac.in</a>.</p> <p><b>Functions &amp; Duties:</b> As contained in Clause – 5 of the Memorandum of Association of the Society. <b>(Anx. – I)</b></p>
(ii)	The powers & duties of its officers and employees	As contained in Clause – 12 of the Rules & Regulations (Bylaws) of the Society. <b>(Anx. – II)</b>

*Dr. K. Anand*  
12/10/22

*[Signature]*

Section Ref.	Requirement under the Act	Disclosure
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability.	<p><b>Administrative Matters:</b> Administrative matters are, generally, initiated at the Section/Desk level and the files are submitted to the concerned Section Head for further put up to the Registrar and/or Director.</p> <p><b>Academic Matters:</b> Academic matters are, generally, initiated at the Department by the concerned faculty and/or the HOD and then are submitted to the Director. Academic matters are also initiated by the Deans for submission to the Director.</p> <p>The Director takes the final decision in the matters within his powers and causes to submit before the SBC/AFC/BOG and/or forward to the Ministry of Education, all the cases which may require approval of the SBC/AFC/BOG and/or the Ministry of Education.</p>
(iv)	The norms set by it for the discharge of its functions.	The Ministry of Education, being the administrative ministry of the Institute, the norms for the discharge of functions of the Institute are set out in the annual Memorandum of Understanding being signed with the Ministry of Education. Annual MoU for the year 2022-23 is given in <b>Anx. – III</b> .
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	<p>The rules/regulation etc. as applicable to Central Government Employees and Central Government Offices as are made applicable by the Ministry of Education for the Institute are used for discharging of its functions.</p> <p>Besides, the norms set out in the Memorandum of Association of the Society (<b>Anx. – I</b>) and Rules &amp; Regulations (Bylaws) of the Society (<b>Anx. – II</b>) are also used for discharging of its functions.</p>
(vi)	A statement of the categories of documents that are held by it or under its control	<p>Indicative List of documents that are held by it or under its control:</p> <ol style="list-style-type: none"> <li>1. Memorandum of Association of the Society;</li> <li>2. Rules &amp; Regulations (Bylaws) of the Society;</li> <li>3. Recruitment Rules of Non-Teaching Posts (19 Sep 2022);</li> <li>4. Personal Files and Service Books and other relevant Service Records of Employees;</li> <li>5. Pension Files of the Pensioners/Family Pensioners;</li> <li>6. Recruitment Files, Reservation Rosters, etc.</li> </ol>

*anjanigedhi*  
12/10/22

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Section Ref.	Requirement under the Act	Disclosure
	A statement of the categories of documents that are held by it or under its control (contd.)	7. Various other Administrative Files like APAR/APR/SAR, etc.; 8. Files related to RTI, grievances, legal matters, etc. 9. Admission Files of the Students; 10. Various other Files related to Students/Hostels; 11. Purchase/Work Order Files; 12. Files/Registers related to Stores, Stock, Assets, etc. as required under GFR-2017; 13. Accounting Vouchers, Registers, Records as required for Autonomous Bodies; 14. Agenda and Minutes of SBC/AFC/BOG and Academic Council of the Institute ; 15. Minutes/Recommendations of various committees of the Institute; 16. Dak and Diary Registers, Correspondence with MoE and other outside agencies, etc.
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	Members of the public interested for giving suggestions in relation to the formulation of its policy or implementation thereof may reach the Institute by email at <a href="mailto:directoroffice@niamt.ac.in">directoroffice@niamt.ac.in</a> . Members of the public may also write by post to the Director Office, Administrative Building, NIAMT (old NIFFT), Hatia, Ranchi – 834 003. They may also visit in person for same during normal working hours of the Institute.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public	Board of Governors (BoG) is the apex committee of the Institute.  Constitution of the BoG as on 30/09/2022 is given in in <b>Anx. – IV</b> .  Meetings of the board, council, committees, and other bodies are NOT open to the public. However, the minutes of such meetings are accessible for the public to the extent admissible under the provisions of the RTI Act.
(ix)	A directory of its officers and employees	Directory of the employees as on 30/09/2022 is given in in <b>Anx. – V</b> .
(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	Scale of Pay and Basic Pay of the employees as on 30/09/2022 is given in in <b>Anx. – VI</b> .

*Dr. K. Anjali*  
12/10/22

*[Signature]*

Section Ref.	Requirement under the Act	Disclosure
(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	Detailed demand of Grants, sanction of funds by MoE, actual grants received from MoE and actual expenditure made for the years 2019-20, 2020-21, 2021-22 and 2022-23 (till 30/09/2022) is given in in <b>Anx. – VII</b> .
(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	There are no subsidy programmes in NIAMT, Ranchi.
(xiii)	Particulars of the recipients of concessions, permits or authorisations granted by it	NIL
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form	As available on the website of the Institute at <a href="http://www.nifft.ac.in">www.nifft.ac.in</a> .
(xv)	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Administrative Information (General, Purchase, Tender, Recruitment, Guest House, etc.) may be obtained over telephonic call to Director Office at (0651) 2290859 or by writing to email at <a href="mailto:directoroffice@niamt.ac.in">directoroffice@niamt.ac.in</a> .  Academic Information (Admission, Fee Structure, Courses, Facilities, etc.) may be obtained over telephonic call to Academic Office at (0651) 291 2208 or by writing to email at <a href="mailto:academic@niamt.ac.in">academic@niamt.ac.in</a> .
(xvi)	The names, designations, and other particulars of the Public Information Officers	Given in <b>Anx. – VIII</b> .
(xvii)	Name, designation, and address of Nodal Officer designated to receive and decide on notices under section 80 of CPC relating to PMO.	Not Applicable to the Institute
(xviii)	Such other information as may be prescribed and thereafter update these publications every year.	As available on the website of the Institute at <a href="http://www.nifft.ac.in">www.nifft.ac.in</a> .

*M. K. Singh*  
12/10/22

*[Signature]*

पत्रांक- JS-10320/11-266

झारखण्ड सरकार  
निबंधन विभाग

Annexure - I

प्रेषक,

शहाब सिद्दीकी,  
सहायक निबंधन महानिरीक्षक,  
निबंधन विभाग, झारखण्ड, राँची।

सेवा में,

अध्यक्ष/सचिव,

जे. आर. एम. इ. ए. सी. ग्रुप, राँची  
राँची, 20/05/2011

राँची, दिनांक- 18.5.13

विषय:-

स्मृति-पत्र एवं नियमावली की अभिप्रमाणित प्रति निर्गत करने के संबंध में।

महाराज,

आपके आवेदन के आलोक में संशोधित संस्था के स्मृति-पत्र एवं नियमावली की छाया प्रति की अभिप्रमाणित प्रति इस पत्र के साथ संलग्न है।

अनु०:- यथोक्त।

विश्वासभाजन,

सहायक निबंधन महानिरीक्षक,  
निबंधन विभाग, झारखण्ड, राँची।

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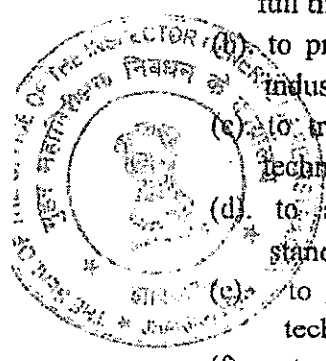
**MEMORANDUM OF ASSOCIATION  
OF  
NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY  
SOCIETY.**

1. Name of the Society : NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY.
2. Registered Office : Registered Office of the Society shall be situated at Ranchi in the District of Ranchi, Jharkhand.
3. Area of operation : All India.
4. Assets and Liabilities during Registration period of Jharkhand : The Society takes over the assets and liabilities of the society named **NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY** registered during the undivided state Bihar having registration No. 22 and year 1966-67.

5. Aims & Objectives:

The objects of which the Society is established are:-

- (i). to establish and to carry on the administration and management of the National Institute of Foundry and Forge Technology and in relation there to :-
  - (a). to provide national facilities for forge education and research in the form of full time courses, vacation courses and the like.
  - (b). to provide facilities for training of senior executive personnel for foundry industry.
  - (c). to train suitably qualified personnel for industry in the latest production technique and methods, design and development.
  - (d). to award appropriate diplomas and certificates on the basis of the standards laid down for the course.
  - (e). to guide and conduct applied research in the field of foundry and forge technology and to devise techniques called for Indian conditions.
  - (f). to institute and award fellowship, scholarships, prizes and Medals in accordance with the Rules and Bye-Laws.
  - (g). to confer honorary awards and other distinctions;
  - (h). to fix and demand such fees and other charges as may be laid down in the Bye-Laws-Laws made under the Rules of the Society.
  - (i) to establish, maintain and manage halls and hostels for the residence of students:

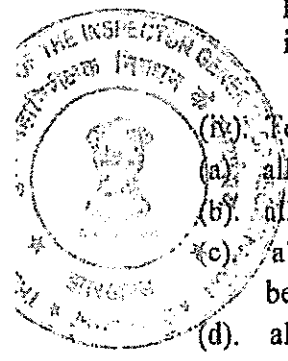


यह रजिस्ट्री अधिनियम के अन्तर्गत दर्ज है।

Ranchi, Jharkhand

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- (j). to create, administrative, technical, ministerial and other posts under the Society other than the post of Director of the Institute and to make appointments thereto provided that the posts so created are in the cadre and scales of pay approved by the Central Government from time to time. The Appointment to the Post of Director shall be made by central Govt. on such terms and conditions as may be decided by that Government;
- (k). to cooperate with educational or other institutions in any part of the world having objects wholly or in part similar to those of the Society by exchange of teachers, Scholars and generally in such manner as may be conducive to their common objects; and
- (i). to create partnership, affiliations and other classes of professional of honorary or technical memberships or office as the Society may consider necessary.
- (ii) to acquire by gift, purchase, exchange, lease, license on hire or otherwise howsoever any moveable and /or immoveable property and hold the same provided that prior approval of the Central Government is obtained from the acquisition of immovable property;
- (iii) to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its objects provided that prior approval of the Central Government is obtained for transfer of any immovable property;



- (iv). To maintain a Fund to which shall be credited:-
  - (a) all moneys provided by the Central Government;
  - (b) all fees and other charges received by the Society;
  - (c) all moneys received by the society by way of grants, gifts, donations, benefactions, bequests or transfers, and
  - (d) all moneys received by the Society in any other manner or from any other sources.
  - (v) to deposit all moneys credited to the Fund in such Banks or to invest them in such manner as the Society may, with the approval of the Central Government, decide.
  - (vi) to meet the expenses of the Society including expenses incurred in the exercise of its powers and discharge of its functions out of the Fund.
  - (vii) to constitute such Committee or Committees as it may deem fit for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Institute.

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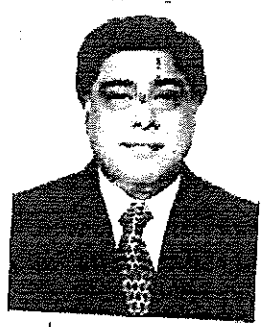
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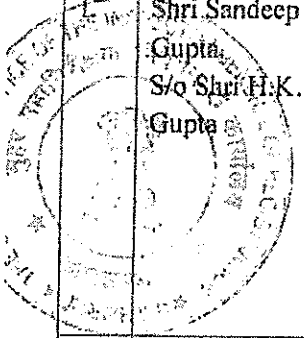
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(49)

- (viii) to delegate any of its powers to the Board of Governors of the Institute or any of the Committee or Committees constituted by it;
- (ix). to borrow or raise moneys with or without security or on the security of mortgage, charge, hypothecation or pledge over all or any property belonging to Society or any other manner whatsoever.
- (x). to invest and deal with any moneys of the Society not immediately required for any of the objects in such manner as may be provided by the Rules and Regulations of the Society and as may from time to time be determined.
- (xi). For the purposes aforesaid to sign, execute and deliver such contracts, deeds and instruments as may be necessary;
- (xii). to do all such things as may be necessary incidental or conducive to the attainment of all or any of the objects of the Society;

6. Name, Father's/Husband's name, Address, Age, Qualification, Occupation, Designation and self signed photographs of the members of the Managing Committee to whom by the Rules of Society the Management of the affair is entrusted and set out hereunder:-

Sl No	Full name & Father's/Husband's full name	Full Address	Age (Yrs.)	Educ. Qual.	Occupation	Designation in the society	Self signed photograph
1	Shri Sandeep Gupta S/o Shri H.K. Gupta	48, Morar Enclave Colony, Gola Ka Mandir, Gwalior (M.P)	45	Engg. Gra-Duate	Industry/ Business	Chairman, B.O.G.	
2.	Prof. Bharat Kumar Bhagatraj Ahuja. S/o Ahuja Bhagatraj Gurumukhdas	R 5/7 Parmar Trade Centre, 10A Connaught Road 5, Sadhu Vaswani Chowk, Pune - 411 001.	50	Engg. Gra-Duate	Dy. Director, Prof. & Head Production Engg. Deptt. College of Engg., Shivaji Nagar, Pune.	Member	



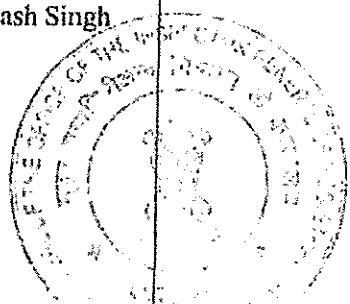
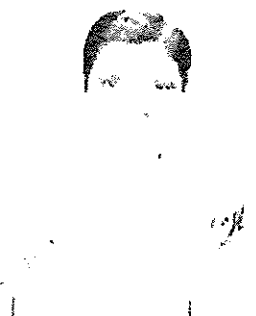
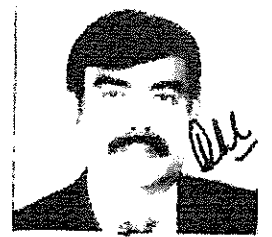
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3.	Shri Abhijit Ghosh. S/o Late Ajit Kumar Ghosh	Director (Mining) Hindustan Copper Ltd., 1, Ashutosh Chowdhury Avenue, Kolkata-700019.	54	B.Tech. Mining FCC	Director (Mining) Hindustan Copper Ltd.,	Member
4.	Shri Ramaballava Misra, S/o Kishor Chandra Mishra	CMD, HEC, HEC, Dhurwa, Ranchi.	58	M.Com FCA, FCS, AICWA, LLB	CMD, HEC(Ex-officio) HEC,	Member
5.	Prof. Shambhu Nath Ojha, Late Deo Raj Ojha.	Deptt. of Metallurgical Engg., Institute of Technology, Banaras Hindu University, Varanasi-221005.	62 yrs. 6 mths	B.Sc. Engg. M.Tec h. PhD.	Prof. of Metallurgical Engg. At IIT(BHU)	Member
6.	Prof. Anil Kumar Singh S/O Late Kartik Prasad Singh	Prof. (Foundry Dept.), NIFFT, Hatia, Ranchi - 834 003.	56	BE, M.Tec h. Ph.D.	Prof. (Foundry Dept.), NIFFT,	Member
7.	Prof. Sharda Nand Sinha S/o Late Ram Yash Singh	Director, NIFFT. Hatia, Ranchi - 834003.	63	Ph.D. Engg.	Director, NIFFT.	Member Secretary



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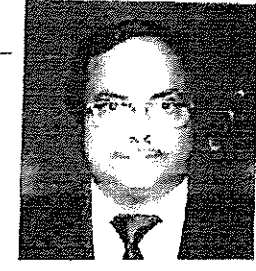
यह सूची अधिसूचना संख्या 1/2017  
दिनांक 15/08/2017 के अन्तर्गत जारी की गई है।

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8	Shri Krishna Kumar Sinha , S/o Late Giridhar Bihary	Industrial Advisor, Ministry of Commerce & Industry, Deptt. of Industry & Policy & Promotion, Udyog Bhawan, New Delhi.	55	B.Sc. Engg. M. Tech.	Industrial Advisor	Member
9	Shri Sudhansu Sekhar Mohapatra, S/o Late Nrusimha Prasad Mahapatra	Director (Production), National Aluminium Co. Ltd., NALCO Bhawan, P-1, Nayapalli, Bhubaneswar-751061, Odisha	58+	B.E. Mechanical, P.G. Dip. LLB	Director (Production)	Member
10	Prof. I. K. Bhatt	Director, Malaviya National Institute of Technology, Jaipur, JLN Marg, Jaipur - 302 017(Rajasthan.)	59	M. Tech., Ph.D.	Director MNIT, Jaipur	Member
11.	Dr. Sanjay Kumar Dr. Ram Kumar Sahu	Professor, National Institute of Foundry & Forge Technology, Hatia, Ranchi -834003 (Jharkhand)	51	B.Tec h. M.E. Ph.D.	Teaching	Member

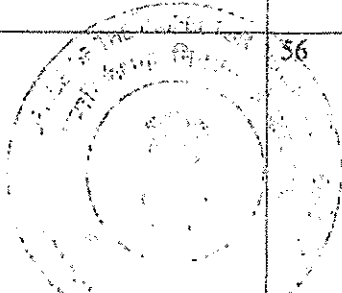


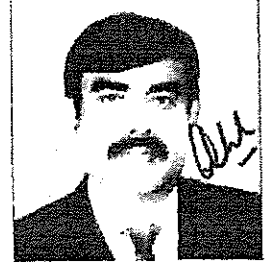
7. We the following persons whose name, father's /husband's name, occupation age, qualification and signature have been given below with p desirous of getting the society registered under Societies Registration Act 1860.

Sl No	Full name & Father's/ Husband's full name	Full Address	Age (Yrs.)	Educ. Qual.	Occupation	Self signed photograph
1.	Shri Sandeep Gupta. S/o Shri H.K. Gupta	48, Morar Enclave Colony, Gola Ka Mandir, Gwalior (M.P)	45	Engg. Graduate	Industry/ Business	

यह सचि (अभिप्राय) प्रतिलिपि है।

*(Handwritten signatures and marks)*

2.	Dr. Sharda Nand Sinha. S/o Late Ram Yash Singh	Director, National Institute of Foundry & Forge Technology, Hatia, Ranchi -834003 (Jharkhand)	63	Ph.D. Engg.	Director, National Institute of Foundry & Forge Technology.
3.	Shri Ramaballava Misra	Chairman & Managing Director, Heavy Engg. Corpn.Ltd., Dhurwa, Ranchi-834004.	58	M.Com FCA, FCS, AICWA, LLB	Chairman & Managing Director, Heavy Engg. Corpn.Ltd.
4.	Dr. Sanjay Kumar Dr. Ram Kumar Sahu	Professor, National Institute of Foundry & Forge Technology, Hatia, Ranchi -834003 (Jharkhand)	51	B.Tech. M.E. Ph.D.	Teaching
5.	Dr. Anil Kumar Singh S/o Late Kartik Prasad Singh		56	B.Tech. M.Tech Ph.D.	Professor
6.	Shri Abhijit Ghosh. S/o Late Ajit Kumar Ghosh	Director (Mining) Hindustan Copper Ltd., 1, Ashutosh Chowdhury Avenue, Kolkata-700019	54	B.Tech. Mining FCC	Director (Mining) Hindustan Copper Ltd.,
7.	Prof. Shambhu Nath Ojha, Late Deo Raj Ojha.	Mat of Metallurgical Engg., Institute of Technology, Banaras Hindu University, Varanasi-221005.	62 yrs. 6 mths	B.Sc. Engg. M.Tech. Ph.D.	Prof. of Metallurgical Engg. At IIT(BHU)



यह सही अभिलेखित प्रतिलिपि है

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**RULES AND REGULATIONS  
NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY  
SOCIETY RULES**

1. In the Rules and Regulations unless the context otherwise requires:-  
(a) 'Society' shall mean the National Institute of Foundry and Forge Technology Society.  
(b) 'Institute' shall mean the National Institute of Foundry and Forge Technology.  
(c) 'Central Government' shall mean the Government of India.

2. The office of the Society shall be situated at Ranchi.

3. The Society shall for the time being consist of the following members:-

(1). Chairman : To be appointed by the Central Government.

(2, 3 & 4). : Three nominees of the Central Government representing its Ministries of Finance, Education and Industry.

(5). : One representative of the All India Council for Technical Education.

(6,7,8,9&10). : Five representatives of Industry including public enterprises nominated by the Central Government.

(11 &12). : Two members to represent other interests such as Engineering profession, technical institutions and the like nominated by the Central Government.

(13). : The Director of the Institute (Ex-officio member secretary)

(14). : Two persons co-opted by the Board of Governors.

4. If a member of the Society shall change his address, he shall notify to the Secretary his new address and if he fails to notify such new address, his address as recorded on the rolls of the members shall be deemed to be his address.

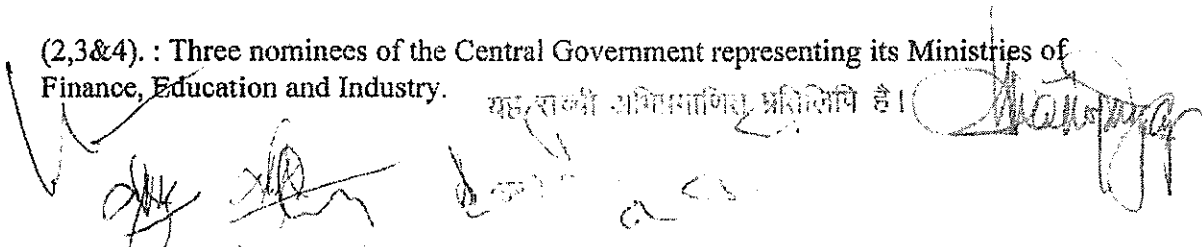
5. The general superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society which shall be called "the Board of Governors, National Institute of Foundry and Forge Technology Society" here in after referred to as "The Board".

6. The Board shall be composed of the following members:-

(1). Chairman : To be appointed by the Central Government,

(2,3&4). : Three nominees of the Central Government representing its Ministries of Finance, Education and Industry.

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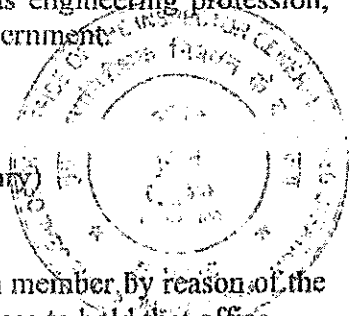
(5). : One representative of the All India Council for Technical Education.

(6,7,8,9&10). : Five representatives of Industry including public enterprises nominated by the Central Govt.

(11 &12). : Two members representing other interests such as engineering profession, technical institutions and the like nominated by the Central Government.

(13 & 14). : Two members co-opted by the Board as a whole.

(15). : The Director of the Institute (Ex-officio Member- Secretary)



7.

(1). Where a member of the Society or the Board becomes such member by reason of the office he holds, his membership shall ipso terminate when he ceases to hold that office.

(2). A member of the Society or the Board representing the Central Government shall continue to be such member during the pleasure of the Central Government.

(3). Every other member of the Society or the Board including the Chairman shall cease to be such member on the expiry of four years from the date of his appointment or nomination but shall be eligible for re-appointment or re nomination, as the case may be.

(4). Should any member representing the Central Government be prevented from attending a meeting of the Society or the Board, the shall be at liberty to appoint and authorise a representative to take his placed at that meeting of the Society or the Board and such representative shall have all the rights and privileges of a member of the Society or the Board for that meeting.

8. A member of the Society or the Board shall cease to be such member if he (a) dies or (b) resigns his membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or (f) he is removed by the Central Government from the membership of Society or (g) except in the cases of the Director of the Institute, accepts a full time appointment in the Institute or (h) fails to attend three consecutive meetings of the Society or the Board without obtaining the leave of absence from the Chairman.

9.

(1). The Chairman of the Society or the Board may resign his office by letter addressed to the Central Government and his resignation shall take effect from the date it is accepted by the Central Government.

(2). A member of the Society or the Board (other than ex-officio member or a member representing the Central Government) may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.

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10. Any casual vacancy in the Society or the Board shall be filled by the appointment or nomination of a member therein by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated.

11. The Society or the Board shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Society or the Board shall be called in question merely be reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.

12.

(1). The Society shall meet whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the Society upon writer requisition of not less than four members.

(2). For every meeting of the Society fifteen days notice shall be given to the members. The accidental omission to give notice to of the non receipt of notice of any meeting of the Society by any member shall not invalidate the proceedings at that meeting.

(3). Five members including the Chairman, shall constitute a quorum at any meeting of the Society.

(4). In case of difference of opinion amongst the members the opinion of the majority shall prevail.

(5). Such member of the Society, including the Chairman, shall have one vote and if there be an equality of votes on any question to be determined by the Society, the Chairman shall in addition have and exercise a casting vote.

(6). Every meeting of the Society, shall be presided over by the Chairman and, in his absence from any meeting by any member chosen from amongst themselves by the members present at the meeting.

**13. Powers and Functions of the Board.**

Subject to the provision of the Memorandum, the Board shall have full powers and authority to do all acts, matters, things and deeds which may be necessary or expedient for the purpose of the society and without in any manner derogating from the generality of their powers in particular the following:-

(1).to prepare and execute detailed plans and programmes for the establishment of the Institute and to carry on its administration and management after such establishment;

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(2).to look after and manage the institution and properties of the Society and to spend moneys required for that purpose.

(3).to receive grants and contributions and to have custody of the funds relating to the Institute.

(4).to prepare the budget estimates of the Society for each year, and to sanction the expenditure within the limits of the budget as approved by the Central Government;

(5).to prescribe and conduct courses of study training and research in forge and foundry technology and allied subjects:

(6).to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the Central Government;

(7).to lay down standard of proficiency to be demonstrated before the award of certificate of competence in respect of the courses offered by the Institute;

(8).to institute and award fellowships; scholarships; prizes and medals;

(9).Provide for and supervise the residence, health, discipline and the well-being of the students of the Institute;

(10).to create teaching, administrative, technical ministerial and other posts under the Institute other than the post of Director and to make appointments thereto provided that the posts so created are in the cadre and scales of pay as approved by the Central Government from time to time. The appointment to the posts of Director shall be made by the Central Government on such terms and conditions as may be decided by the Central Government.

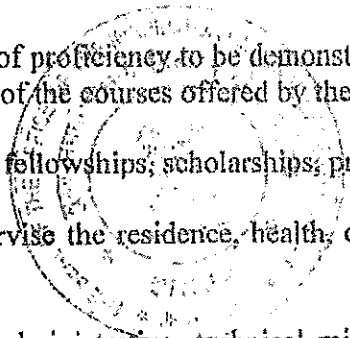
(11).to co-operate with any other organization in the matter of education and training in forge and foundry technology and allied subjects;

(12).to negotiate; enter into and make contracts and deeds of the Society;

(13). to sue and defend all legal proceedings on behalf of the Society.

(14).to appoint any Committee or Sub-Committee for the disposal of any business of the Society and with such powers as the Board may deem fit.

(15).to delegate to such extent as it may deem necessary, any of its powers to any officer or Committee or Sub-Committee appointed by the Board.



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(16).to consider and pass such resolution on the annual report, the annual accounts and the financial estimates of the Society or the Institute as it thinks fit and to forward such annual report, annual accounts and financial estimates along with the resolution passed thereon to Central Government;

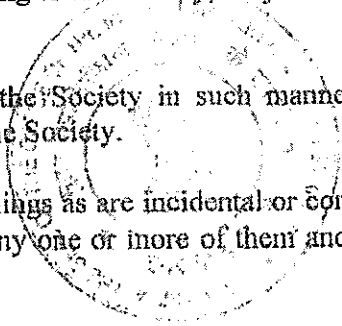
(17).to make, adopt, amend, vary or rescind from time to time Bye-laws for the regulations of, and for any purposes connected with the management and administration of the affairs of the Society and for the furtherance of its objects;

(18). to make, adopt, amend vary or rescind from time to time Bye-Laws (a) for the conduct of the business of the Board and the Committees to be appointed by it (b) for delegation of its powers or (c) for fixing the quorum;

[19] to borrow or raise money which may be required for the purpose of the Society upon bonds, debentures, promissory notes or other securities of the Society or by mortgage or charge on the property belonging to the Society, subject to prior sanction of the Central Government.

(20).to expend the funds of the Society in such manner as the Board shall consider beneficial for the purpose to the Society.

(21).to do all such acts and things as are incidental or conducive to the attainment of the above mentioned powers or any one or more of them and to the objects specified in the Memorandum of Association.



**14. Conduct of the Business of the Board.**

(1).the Board shall ordinarily meet once in every three months provided that the Chairman may, whenever he thinks fit on a written requisition of not less than four members call for a special meeting. Not less than fifteen days notice shall be given for every meeting of the Board and a copy of the proceedings of every meeting shall be furnished to the Central Government as soon as practicable after the meetings.

(2).five members of the Board including the Chairman, shall constitute a quorum for any meeting of the Board;

(3).in case of difference of opinion amongst the members the opinion of the majority shall prevail.

(4).Each member of the Board including the Chairman shall have one vote and if there shall be an equality of votes on any question to be determined by the Board, the Chairman shall in addition have and exercise a Casting Vote.

(5).every meeting of the Board shall be presided over by the Chairman, and, in his absence from any meeting, by any member chosen from amongst themselves by the members present at the meeting.

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(6).Any resolution except such as may be placed before the meeting of the Board, may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval or dis-approval of such resolution shall be as effective and binding as if such resolution had been passed at a meeting of the Board, provided that in every such case at least 4 members of the Board shall have recorded their approval of the resolution.

15. The Board may by resolution delegate to the Chairman, Director -Cum-Secretary and other officers and staff of the Board such of its powers for the conduct of the affairs of the Board as it may consider necessary or desirable.

**16. The duty of the Director and his Secretary**

(1).The Director shall be ex-officio Secretary of the Society and the Board. The Secretary shall be the Principal Executive Officer of the Society. He shall look after the affairs of the Society under the direction of the Chairman and shall, whenever directed by the Chairman convene meetings of the Society, the Board and of any Committee or Sub-Committee thereof.

(2).The Secretary shall keep or cause to be kept proper records and minutes of the proceedings of the General Meeting of the Society and of the Board. The Secretary will do everything to give effect to the Resolutions passed by the General Meeting of the Society as also to those passed by the Board or any Committee appointed by the Board.

(3).The Secretary shall be the custodian of the records and such other property of the Society as the Board may commit to his charge.

(4).The Secretary shall conduct official correspondence on behalf of the Society and the Board and maintain accounts of the Society.

(5).for the purpose of Section 6 of the Societies Registration Act (21 of 1860), the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary.

17. The members of the Society, Board or of any Committee appointed by the Society or the Board shall not be entitled to any remuneration from the Society or the Board; but non-official members of the Society, the Board or any Committee appointed by either of them shall be paid by the Society such traveling and daily allowance as may be provided for in the Bye-laws to be made in this behalf in respect of any journeys undertaken by them for attending the meetings of the Society, the Board or the Committee or in connection with any other business of the Society, the Board or the Committee as the case may be. Official members who are employees of the Central Government shall initially receive T.A. & D.A. from the same source from which they draw their salaries, at rates admissible to them according to their Government rules, but the whole expenditure shall reimbursable from the Society to the Central Government.

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18. The Chairman shall have the power to invite any person or persons, not being members of the Board, to attend the meeting of the Board, but such invitees shall not be entitled to vote at the meeting.

19.

(1).The Institute shall be open to persons of either sex, and of whatever race, creed, cast or class, and no test or condition shall be imposed as to religious belief or profession in admitting students or appointing members, teachers, and other staff of the Institute;

(2).No benefaction shall be accepted by the Society which, in its opinion, involves condition or obligations opposed to the spirit and object of this clause.

20.

(1).The Board shall prepare and maintain accounts and other relevant records and shall prepare annual statement of accounts including the balance sheet and income and expenditure account of the Society in such form as may be prescribed by the Central Govt.

(2).The balance sheet and income and expenditure account of the Society shall be audited annually by such persons as may be decided by the Central Government. All expenses incurred in connection therewith shall be payable by the Society.

21.

(1).Within six months after the close of every financial year, the society shall submit to the Central Government a report on its working including the working of the Institute, in the previous year together with an audited statement of accounts showing the income and expenditure for the previous year.

(2).The Society shall submit to the Central Government the budget estimates for every financial year by such date as may be fixed by the Central Government in this behalf.

22. The bank account of the Society shall be kept in the name of the Society and shall be operated upon jointly by any two of the following office bearers:

- i). Director of the Institute
- ii). Accounts Officer
- iii). Any other officer of the Institute as may be duly empowered, in this behalf, by the Director.

23. The Secretary or any member of the Board, if so authorized by a resolution passed in that behalf by the Board, may execute all contracts, deeds and other instruments for and on behalf of the Society and the Board.

24. Subject to the provisions of the Societies Registration Act, 1860, the Society may later, extend or abridge any purpose or purposes for which the Society is established.

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25. The Society may alter the Rules and Regulations at any time by a Resolution passed by a majority of three-fourths of the members present and voting at any General Meeting of the Society which shall have been convened for the purpose after giving due notice of such Resolution to the members of the Society.

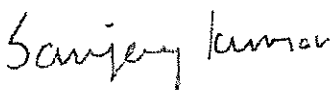
26. The Board shall provide a seal and provide for its safe custody and the seal never be used except by the authority of the Board previously given and one member of the Board shall sign every instrument to which the seal is affixed and every such instrument shall be countersigned by the Secretary or by some other person appointed by the Board.

27. If, on winding up or dissolution of the Society, there shall remain after satisfaction of all its debts and liabilities, any assets and the property whatsoever, the same shall not be paid to or distributed among the members of the Society or any of them but shall be dealt with in such manner as the Central Government may determine.

**Assets and Liabilities during Registration period of Jharkhand :** The Society takes over the assets and liabilities of the society named **NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY** registered during the undivided state Bihar having registration No. 22 and year 1966-67.

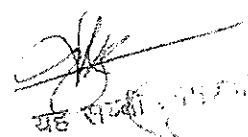
Certify that this is true copy of Rules & Regulations of National Institute of Foundry & Forge Technology.

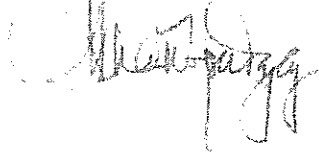
  
**(N. K. Singh)**  
**Professor &**  
**Prof.I/c.(Admn.)**

  
**(Sanjay Kumar)**  
**Professor &**  
**Member B.O.G.**

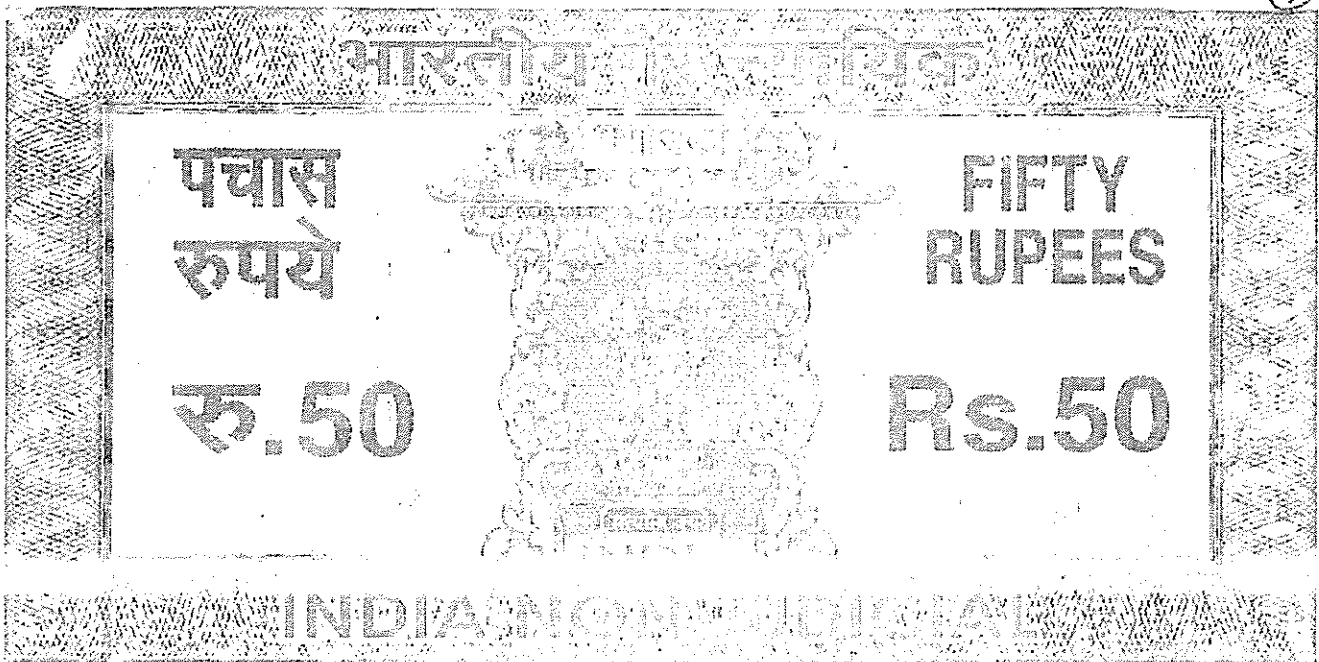
  
**(Sharda Nand Sinha)**  
**Director**



  
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वास्ते निबंधन मन्त्रालय, झारखण्ड

  
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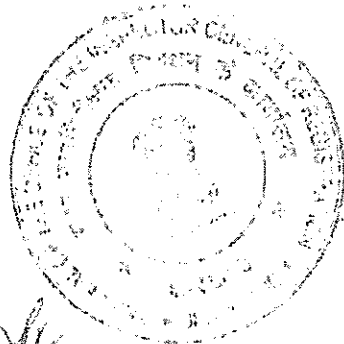
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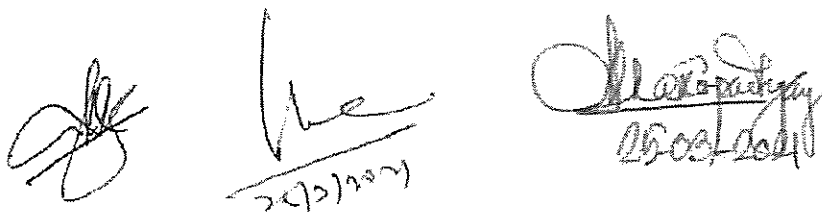
**RULES AND REGULATIONS**  
**NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY**  
**SOCIETY RULES**

1. In the Rules and Regulations unless the context otherwise requires:
  - a) 'Society' shall mean the National Institute of Advanced Manufacturing Technology Society
  - b) 'Institute' shall mean the National Institute of Advanced Manufacturing Technology
  - c) 'Central government' shall mean Government of India
  - d) "Governing Body" means the body elected by General Body of the society for the management of the society.
  - e) "Financial Year" means 1st April to 31st March.
  - f) "Act" means Society Registration Act 21, 1860.
  
2. The office of the Society shall be situated at **Hatia, Ranchi- 834003**
  
3. The Society shall for the time being consist of the following members:
  - (1). Chairman : To be appointed by the Central Government.
  - (2, 3 & 4). : Three nominees of the Central Government  
Ministries of Finance, Education and Industry.
  - (5). : One representative of the All India Council for  
Technical Education.
  - (6,7,8,9&10). : Five representatives of Industry including public  
enterprises nominated by the Central Government.
  - (11 &12). : Two members to represent other interests such as  
Engineering profession, technical institutions and  
he like nominated by the Central Government.
  - (13 and 14). : Two persons co-opted by the Board of Governors
  - (15). : The Director of the Institute (Ex-officio Member- Secretary)

Approved in Ministry of Education letter no. F.22-2/78 T.I dated 23<sup>rd</sup> Feb. 1979

16 & 17

Two faculty members (HoD & Professor) to be co-opted for 2 years by the Board on seniority basis by rotation provided that both do not belong to the same department.



4. If a member of the Society shall change his address, he shall notify to the Secretary his new address and if he fails to notify such new address, his address as recorded on the rolls of the members shall be deemed to be his address.
5. The general superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society which shall be called "the Board of Governors, National Institute of Advanced Manufacturing Technology Society" here in after referred to as "The Board".
6. The Board shall be composed of the following members:
  - (1). Chairman : To be appointed by the Central Government.
  - (2, 3 & 4). : Three nominees of the Central Government  
Ministries of Finance, Education and Industry.
  - (5). : One representative of the All India Council for  
Technical Education.
  - (6,7,8,9&10). : Five representatives of Industry including public  
enterprises nominated by the Central Government.
  - (11 &12). : Two members to represent other interests such as  
Engineering profession, technical institutions and  
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  - (13 and 14). : Two persons co-opted by the Board of Governors
  - (15). : The Director of the Institute (Ex-officio Member- Secretary)


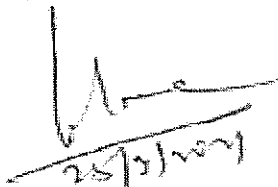
Approved in Ministry of Education letter no. F.22-2/78 T.I dated 23<sup>rd</sup> Feb. 1979

16 & 17

Two faculty members (HoD & Professor) to be co-opted for 2 years by the Board on seniority basis by rotation provided that both do not belong to the same department.

#### 7. MEMBERSHIP:

- (1). Where a member of the Society or the Board becomes such member by reason of the office he holds, his membership shall ipso terminate when he ceases to hold that office.
- (2). A member of the Society or the Board representing the Central Government shall continue to be such member during the pleasure of the Central Government.


(3). Every other member of the Society or the Board including the Chairman shall cease to be such member on the expiry of four years from the date of his appointment or nomination but shall be eligible for re-appointment or re nomination, as the case may be.

(4). Should any member representing the Central Government be prevented from attending a meeting of the Society or the Board, the shall be at liberty to appoint and authorise a representative to take his placed at that meeting of the Society or the Board and such representative shall have all the rights and privileges of a member of the Society or the Board for that meeting.

#### 8. TERMINATION OF MEMBERSHIP :

A member of the Society or the Board shall cease to be such member if he

(a) dies or (b) resigns his membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or (f) he is removed by the Central Government from the membership of Society or (g) except I the case of the Institute or (h) fails to attend three consecutive meetings of the Society of the Board without obtaining the leave of absence from the Chairman.

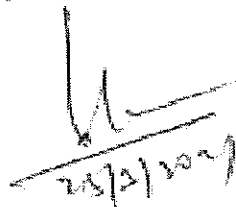
9.

(1). The Chairman of the Society or the Board may resign his office by letter addressed to the Central Government and his resignation shall take effect from the date it is accepted by the Central Government.

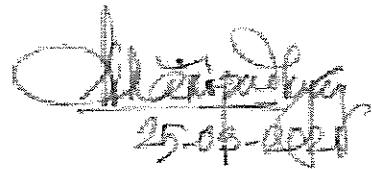
(2). A member of the Society or the Board (other than ex-officio may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.

10. Any casual vacancy in the Society or the Board shall be filled by the appointment or nomination of a member therein by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated.

11. The Society or the Board shall function not withstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Society or the Board shall be called in question merely be reason of the existence of any of lists members.



25/2/2027



25-03-2027

**12. POWERS, FUNCTIONS AND DUTIES OF THE OFFICE BEARERS :**

**(a) CHAIRMAN:**

- I. He will preside over all meeting of the association and generally will supervise and control the affairs of the association
- II. He will have the power to utilize his casting vote in case of ties.
- III. The Chairman shall have the power to call emergency meeting of the board at any time in order to meet the exigency
- IV. The Chairman shall have the power to invite any person or persons, not being members of the Board, to attend the meeting of the Board, but such invitees shall not be entitled to vote at the meeting.
- V. The Chairman shall preside the meeting of the board.

**(b) SECRETARY/ DIRECTOR:**

(1).The Director shall be ex-officio Secretary of the Society/ Board. The Secretary shall be the Principal Executive Officer of the Society. He shall look after the affairs of the Society under the direction of the Chairman and shall, whenever directed by the Chairman convene meetings of the Society, the Board and of any Committee or Sub-Committee thereof.

(2).The Secretary shall keep or cause to be kept proper records and minutes of the proceedings of the General Meeting of the Society and of the Board. The Secretary will do everything to give effect to the Resolutions passed by the General Meeting of the Society as also to those passed by the Board or any Committee appointed by the Board.

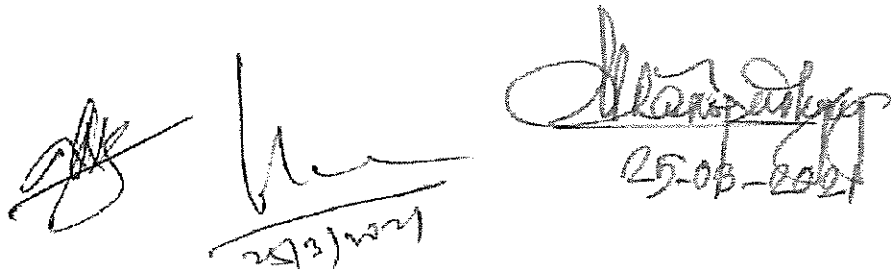
(3).The Secretary shall be the custodian of the records and such other property of the Society as the Board may commit to his charge.

(4).The Secretary shall conduct official correspondence on behalf of the Society and the Board and maintain accounts of the Society.

(5). For the purpose of Section 6 of the Societies Registration Act (21 of 1860), the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary.

**(c) REGISTRAR / TREASURER**

- I. The registrar, on behalf of the Secretary, will maintain the records, accounts and legal documents.
- II. On behalf of the Secretary, the Registrar will prepare the annual statement of accounts, including balance sheet, income and expenditure account of the Institute, as prescribed by the Central Government, in consultation with the accounts officer.



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### 13. MEETING OF THE GENERAL BODY:

- (i) Annual General Meeting of the General Body (BoG) will be held every year, preferably in the month of April/ May. Special or Emergency meeting of the General Body can be convened any time.
- (ii) **Requisitional Meeting** :- Requisitional meeting of the General Body will be convened within 30 (Thirty) days by the Secretary on the demand of 1/3<sup>rd</sup> majority of the members of the General Body in which signature of the requisite members and topic for discussion in the meeting will be mentioned clearly. If the Secretary failed to convene the meeting within 30 days, requisite members have power to convene the requisitional meeting by informing other members and take the decision on the topic clearly mentioned for the requisitional meeting.
- (iii) **Quorum** :- One more of half of the members (i.e. 50% + 1) of the General Body will form a quorum for the meeting. No meeting will be held in absence of quorum.
- (iv) **Information of General Body Meeting:-**
  - (a) Members of the General Body will be informed at least 15 days before the meeting of the General Body.
  - (b) Information of the meeting will be given by E-mail or registered/ Speed post or by information-register with signature of receiver.

### 14. POWERS AND FUNCTIONS OF THE SOCIETY/ BOARD:

Subject to the provision of the Memorandum, the Board shall have full powers and authority to do all acts, matters, things and deeds which may be necessary or expedient for the purpose of the society and without in any manner derogating from the generality of their powers in particular the following:

- (1).to prepare and execute detailed plans and programmes for the establishment of the Institute and to carry on its administration and management after such establishment;
- (2).to look after and manage the institution and properties of the Society and to spend moneys required for that purpose.
- (3).to receive grants and contributions and to have custody of the funds relating to the Institute.
- (4).to prepare the budget estimates of the Society for each year, and to sanction the expenditure within the limits of the budget as approved by the Central Government;
- (5).to prescribe and conduct courses of study training and research in forge and foundry technology and allied subjects;
- (6).to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the Central Government;
- (7).to lay down standard of proficiency to be demonstrated before the award of certificate of competence in respect of the courses offered by the Institute;
- (8).to institute and award fellowships, scholarships, prizes and medals;

  
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(9). Provide for and supervise the residence, health, discipline and the well-being of the students of the Institute;

(10). to create teaching, administrative, technical ministerial and other posts under the Institute other than the post of Director and to make appointments thereto provided that the posts so created are in the cadre and scales of pay as approved by the Central Government from time to time. The appointment to the posts of Director shall be made by the Central Government on such terms and conditions as may be decided by the Central Government.

(11). to co-operate with any other organization in the matter of education and training in forge and foundry technology and allied subjects;

(12). to negotiate; enter into and make contracts and deeds of the Society;

(13). to sue and defend all legal proceedings on behalf of the Society.

(14). to appoint any Committee or Sub-Committee for the disposal of any business of the Society and with such powers as the Board may deem fit.

(15). to delegate to such extent as it may deem necessary, any of its powers to any officer or Committee or Sub-Committee appointed by the Board.

(16). to consider and pass such resolution on the annual report, the annual accounts and the financial estimates of the Society or the Institute as it thinks fit and to forward such annual report, annual accounts and financial estimates along with the resolution passed thereon to Central Government;

(17). to make, adopt, amend, vary or rescind from time to time Bye-laws for the regulations of, and for any purposes connected with the management and administration of the affairs of the Society and for the furtherance of its objects;

(18). to make, adopt, amend vary or rescind from time to time Bye-Laws (a) for the conduct of the business of the Board and the Committees to be appointed by it (b) for delegation of its powers or (c) for fixing the quorum;

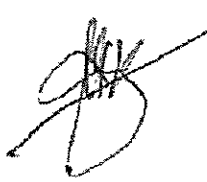
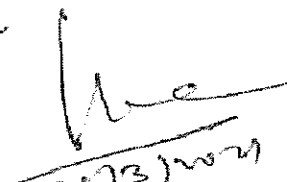
(19) to borrow or raise money which may be required for the purpose of the Society upon bonds, debentures, promissory notes or other securities of the Society or by mortgage or charge on the property belonging to the Society, subject to prior sanction of the Central Government.


(20). to expend the funds of the Society in such manner as the Board shall consider beneficial for the purpose to the Society.

(21). to do all such acts and things as are incidental or conducive to the attainment of the above mentioned powers or any one or more of them and to the objects specified in the Memorandum of Association

#### 15. CONDUCT OF THE BUSINESS OF THE SOCIETY/ BOARD.

(1). the Society/ Board shall ordinarily meet once in every three months provided that the Chairman may, whenever he thinks fit on a written requisition of not less than four members

  
  
25/3/2021

  
25-03-2021

call for a special meeting. Not less than fifteen days notice shall be given for every meeting of the Board and a copy of the proceedings of every meeting of the Board and a copy of the proceedings of every meeting shall be furnished to the Central Government as soon as practicable after the meetings.


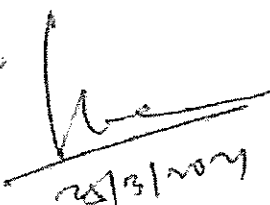
(2). in case of difference of opinion amongst the members the opinion of the majority shall prevail.


(3). Each member of the Board including the Chairman shall have one vote and if there shall be an equality of votes on any question to be determined by the Board, the Chairman shall in addition have and exercise a Casting Vote.

(4). every meeting of the Board shall be presided over by the Chairman, and, in his absence from any meeting, by any member chosen from amongst themselves by the members present at the meeting.

(5). Any resolution except such as may be placed before the meeting of the Board, may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval or dis-approval of such resolution shall be as effective and binding as if such resolution had been passed at a meeting to the Board, provided in every such case at least 4 members of the Board shall have recorded their approval of the resolution.

16. The Society/ Board may by resolution delegate to the Chairman, Director –Cum-Secretary and other officers and staff of the Board such of its powers for the conduct of the affairs of the Board as it may consider necessary or desirable.
17. The members of the Society, Board or of any Committee appointed by the Society or the Board shall not be entitled to any remuneration from the Society or the Board; but non-official members of the Society, the Board or any Committee appointed by either of them shall be paid by the Society such traveling and daily allowance as may be provided for in the Bye-laws to be made in this behalf in respect of any journeys undertaken by them for attending the meetings of the Society, the Board or the Committee or in connection with any other business of the Society, the Board or the Committee as the case may be. Official members who are employees of the Central Government shall initially receive T.A. & D.A. from the same source from which they draw their salaries, at rates admissible to them according to their Government rules, but the whole expenditure shall reimbursable from the Society to the Central Government.
18. The Chairman shall have the power to invite any person or persons, not being members of the Board, to attend the meeting of the Board, but such invitees shall not be entitled to vote at the meeting.

  
  
25/3/2007

  
25.03.2007

19. (1).The Institute shall be open to persons of either sex, and of whatever race, creed, cast or class, and no test or condition shall be imposed as to religious belief or profession in admitting students or appointing members, teachers, and other staff of the Institute;
- (2).No henefaction shall be accepted by the Society which, in its opinion, involves condition or obligations opposed to the spirit and object of this clause.
- 20.(1).The Board shall prepare and maintain accounts and maintain accounts and other relevant records and shall prepare annual statement of accounts including the balance sheet and income and expenditure account of the Society in such form as may be prescribed by the Central Govt. in consultation with the Audit Officer.
- (2).The Accounts of the Society including balance sheet and income and expenditure account shall be audited annually by such persons as may be decided by the Central Government. All expenses incurred in connection therewith shall be payable by the Society.

**21. AUDIT OF ACCOUNTS:**

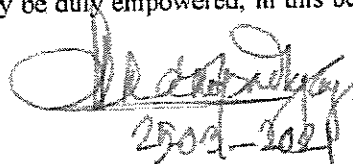
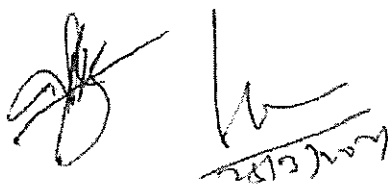
- (1).Within six months after the close of every financial year, the society shall submit to the Central Government a report on its working including the working of the Institute, in the previous year together with an audited statement of accounts showing the income and expenditure for the previous year.
- (2).The Society shall submit to the Central Government the budget estimates for every financial year by such date as may be fixed by the Central Government in this behalf.
- (3). If Inspector General of Registration desires to audit the account of the society, he can appoint any recognized auditor and the fee for the same will be borne by the society.

**22. FUND MANAGEMENT AND OPERATION OF THE BANK ACCOUNT:**

- (i) Fund received from the different sources will be deposited in the account of the society in Nationalized Bank or Post Office.
- (ii) The account of the society shall be audited annually by the auditor appointed by the General Body.
- (iii) The audited statement of accounts should contain income and expenditure statement, receipts and payments, assets and liabilities, balance sheet and utilization certificate, etc.

The bank account of the Society shall be kept in the name of the Society and shall be operated upon jointly by any two of the following:

- i) Secretary (Director of the Institute)
- ii). Treasurer (Registrar)
- iii). Any other officer of the Institute as may be duly empowered, in this behalf, by the Director.



23. The Secretary or any member of the Board, if so authorized by a resolution passed in that behalf by the Board, may execute all contracts, deeds and other instruments for and on behalf of the Society and the Board.
24. Subject to the provisions of the Societies Registration Act, 1860, the Society may later, extend or abridge any purpose or purposes for which the Society is established.

25. **SOURCE OF INCOME:**

- i) Grants made by or through the Central/State Government, Private sector, any individuals and other legal sources.
- ii) Admission Fee.
- iii) Sum received through gift, grants, and contributions, donations by legal sources either movable or immovable.

Society registered from NITI Darpan Portal Registration No. JH/2021/0273455.

➤ For receiving contribution from foreign, permission of Ministry of Home Affair will be taken.

26. **AMENDMENTS IN RULES & REGULATION:**

The Society may alter the Rules and Regulations at any time by a Resolution passed by a majority of three-fourth of the members present and voting at any General Meeting of the Society which shall have been convened for the purpose after giving due notice of such Resolution to the members of the Society.

27. **INSPECTION OF RECORDS:**

All the records of the Society will keep safely in the office of the Society in custody of the Secretary. Any member/ Government official can inspect the records with the prior permission of Secretary.

The Board shall provide a seal and provide for its safe custody and the seal never be used except by the authority of the Board previously given and one member of the Board shall sign every instrument to which the seal is affixed and every such instrument shall be countersigned by the Secretary or by some other person appointed by the Board.

28. **LEGAL PROCEEDINGS:**

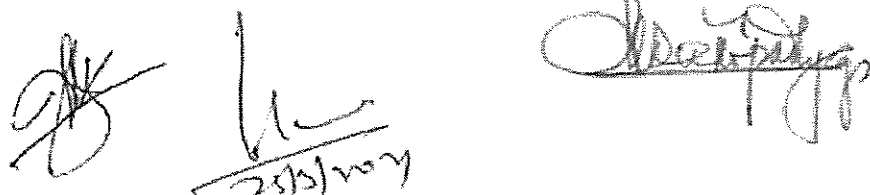
The society may sue or be sued in the name of the Secretary

29. **WINDING UP OR DISSOLUTION OF SOCIETY AND MANAGEMENT OF FUNDS AFTER DISSOLUTION:**

The society may be dissolved by a resolution to that effect taken by atleast three-fourth members of the general body.

If, on winding up or dissolution of the Society, there shall remain after satisfaction of all its debits and liabilities, any assets and the property whatsoever, the same shall be dealt with in such manner as the Central Government may determine.

30. Society registered from NITI Darpan Portal Registration No. JH/2021/0273455.



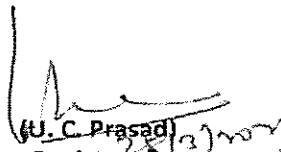
31. **OTHERS :**

Any matter relating to the affairs of the society is not expressly provided for, in these Bye-laws or Rules & regulations framed there under shall be dealt with in accordance with the provisions of Societies Registration Act-21, 1860 and rules framed their in.

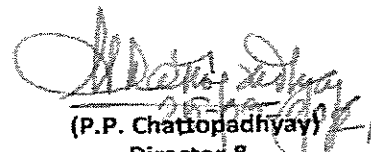
Certified that this is true copy of Rules & Regulations of "National Institute of Advanced Manufacturing Technology".



(N. K. Singh)  
Professor &  
Member of Society/BoG



(U. C. Prasad)  
Registrar &  
Invited Member of  
Society/ BoG



(P.P. Chattopadhyay)  
Director &  
Member Secretary of  
Society/ BoG



**MEMORANDUM OF UNDERSTANDING**

**Between**

**National Institute of Advanced Manufacturing Technology (NIAMT), Ranchi**

**And**

**Department of Higher Education,  
Ministry of Education, Government of India**

**For the Year**

**2022-23**

This Memorandum of Understanding (MoU) is being signed between

The first party, **Department of Higher Education, Ministry of Education, Government of India** (Hereafter referred to as "MoE")

And

The second party **National Institute of Advanced Manufacturing Technology, Ranchi** (Hereafter referred to as "NIAMT")

With the objective to measure the performance of the Institution on key selected parameters against the targets set to improve the performance on the critical parameters of the organization.

This MoU has been structured into five parts:

Part I: Mission, Vision and Objectives

Part II: Exercise of Enhanced Autonomy and Delegation of Financial Powers

Part III: Performance Evaluation Parameters and Targets

Part IV: Facilitation/Assistance from MoE

Part V: Action Plan of Implementation and Monitoring of the MoU

## **PART – I: MISSION, VISION AND OBJECTIVES**

### **1.1 Vision**

"Accomplishing excellence in the technical education and act as repository and leader for disseminating state-of-the-art knowledge and expertise in the field of materials technology and other relevant/emerging branches of engineering and technology concomitant with industrial growth of the nation; at the same time maintaining and further strengthening its position as a leader in the areas of foundry technology and forge technology"

### **1.2 Mission**

Commensurate with the vision the Institute aims at adopting and adapting an academic framework in conformance with knowledge driven sustainable development through the confluence of the underlying spirit of "Make in India", "Atmanirbhar Bharat", and "National Education Policy - 2020 (NEP-2020)". In this direction the Institute is pursuing necessary reforms in its academic framework as briefly delineated below: -



- Continuing and expanding the access to four-tier academic programs involving skill development in Foundry and Forge Technology and Undergraduate and Postgraduate programs in different engineering disciplines like Mechanical, Metallurgical, Computer, Manufacturing, Production & Industrial Engineering.
- Encouraging the equity in dissemination of knowledge by promoting skill development of women, tribal people, and local artisans for ensuring a better livelihood and employability.
- Ensuring affordability of the academic programs of the Institute for the wider section of the youth population by providing financial support and flexibility in language of instruction under a highly flexible, modular, multi-point-entry and multi-point-exit undergraduate, postgraduate and doctoral programme.
- Continuous enhancement of quality of the education and training in contemporary and advanced manufacturing technology areas with latest technical know-how; consultancy, and technical services; indigenization of technology through research & Development packages; offering the facility of documentation; information retrieval services and computer networking to MSMEs and other enterprises; collaboration with national and international industries/Universities/Institutions for development of education and research.
- Adopting the available technology for establishment of accountability in the process of imparting training, education, and research in consonance with the spirit embedded in the framework of NEP-2020.

### 1.3 Objective

To establish and to carry on the administration and management of the Institute, and in relation thereto: -

- Establish the training and academic framework of manufacturing technology as the superset of multiple knowledge domains (engineering, mathematics, science, and humanities) across the diploma, undergraduate, postgraduate and Research programs.
- Link the existing manufacturing potential of the country with emerging knowledge and techniques by adopting and adapting activities as of sustainable and circular economy.
- Eliminate language barriers in teaching and training
- Expand the scope of existing potential and infrastructure for skill development existing in the Institute.
- Provide facilities for education and research in the areas related to advanced manufacturing in the form of full-time courses, short-term courses, and the like.
- Provide facilities for training of personnel from foundry industry from across the globe. Train suitably qualified personnel for industry in the emerging and advanced manufacturing techniques, design, and development.
- Award appropriate diplomas and certificates based on the standards laid down for the course.
- Guide and conduct applied research in the field of advanced manufacturing and to devise techniques called for Indian conditions.
- Institute and award fellowship, scholarships, prizes, and medals in accordance with the Rules and Byelaws.
- Confer honorary awards and other distinctions.

## **Part – II: EXERCISE OF ENHANCED AUTONOMY AND DELEGATION OF FINANCIAL POWERS**

1. All powers delegated to autonomous institutes within the purview of MOE are available to the Board of Governors of the Institution (hereafter called the Board) as per the Memorandum of Association & Rules of the Institution.
2. Signing of any understanding MoU by the Institution with any other party including similar organizations abroad would be informed to the MoE and if such an understanding MoU entails any financial liability on Government of India, the approval of MoE will be taken before such signing.
3. The Institution will ensure that the user charges/fees charged by it for its various courses recover the current cost of providing services with reasonable return on capital investment. Any deviation from the principle shall be recorded with reasons justifying the setting of user charges lower than the cost recovery norms. The user charges/fees/ sources of internal revenue generation will be reviewed by the Board of the institution at least once a year. This exercise should be completed before October 2022, the time by which the process for Union Annual Budget for 2023-24 is started by the Ministry/ Govt. of India. The rates of fees will be linked with appropriate price indices and will be reviewed at least every three years, with next review in 2022-23.
4. The institution shall follow the General Financial Rules, 2017 issued by the Department of Expenditure, Ministry of Finance, Government of India in all its financial transactions, including procurement of goods and services.
5. The Institution shall adopt the Public Financial Management System (PFMS) for receipt of all funds from MoE/ Government of India and make all payments through the PFMS to the last mile as far as possible.
6. The Institution shall send to the MoE any information required by it to satisfy any requirement related to Parliamentary Matter, R.T.I., Public Grievances or inputs to policy decision to be taken by the MOE within the time specified by the Ministry.
7. In addition to the above, any other delegation of powers needed will be taken up separately by the Institution with MOE.

## **PART – III: PERFORMANCE EVALUATION PARAMETERS AND TARGETS FOR 2022-23**

1. In fulfillment of its obligations under the MOU, the institution undertakes to achieve certain levels of performance for the year 2022-23. The performance will be evaluated using the criteria listed at **Annexure - I**. The weights to be attached to each criterion and the criterion values corresponding to different performance ratings are also given therein. The overall score will be calculated through the formula given in the Annexure based on the scores obtained in each parameter.
2. There would also be a negative marking by which the overall score obtained through Annexure - I will be reduced based on penalties listed out in **Annexure - II**.

3. The Consolidated score would be arrived at by reducing the negative score obtained in Annexure - II from the overall score obtained under Annexure - I.

4. The overall rating of the organization would be as given in Annexure - III based on the consolidated score obtained in Para III.3 above.

#### **PART -IV: FACILITATION /ASSISTANCE FROM THE GOVERNMENT**

1. The Institution has made the commitment of Performance Evaluation Targets based on certain assumptions in respect of release of grants from the Consolidated Fund of India and raising of other resources, including loan from HEFA for expansion of infrastructural facilities, which has a direct bearing on the performance of the institution committed in this MOU. The commitment of MoE and other possible sources of revenue generation are listed in Annexure - IV.

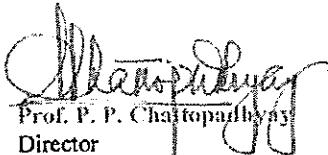
2. MoE will extend any other facilitation assistance like taking up the matters with the State Government concerned or any Ministry of the Union Government, as and when required.

#### **PART -V: ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MOU**

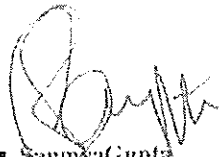
1. Performance Evaluation against MOU parameters shall be carried out every quarter and Monitored by the Institution.

2. The performance evaluation shall be submitted to the Board on quarterly basis during the Board meetings for intonation. After the Board Meeting the same shall be sent to MoE along with the recommendations of the Board.

3. A Joint review by the institution and the MoE shall be carried out within 90 days of completion of the financial year. The result of the Joint Review shall be placed before the Board and hosted prominently on the website of the institution.

  
Prof. P. P. Chattopadhyay  
Director  
National Institute of Advanced  
Manufacturing Technology, Ranchi  
निदेशक  
Director

राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान, राँची-3  
National Institute of Advanced Manufacturing Technology, Ranchi-3

  
Ms. Saumya Gupta  
Joint Secretary (NITS),  
Department of Higher Education,  
Ministry of Education,  
Government of India

(सौम्या गुप्ता)  
(SAUMYA GUPTA)  
संयुक्त सचिव/Joint Secretary  
शिक्षण विभाग/Min. of Education  
राज्य सरकार/Min. of Education  
उच्चतर शिक्षण विभाग/D/o Higher Education  
कक्षा सं. १, ई. वि. भवन, १००० ०१

NATIONAL INSTITUTE OF ADVANCED MANUFACTURING AND TECHNOLOGY

Annexure I

PERFORMANCE EVALUATION PARAMETERS AND TARGETS 2022-23

Sl. No.	Criteria	Existing Level	Targeted Level	Unit	Weightage	OKCIFT Weight	Criteria Value				
							1	2	3	4	5
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
		Average of Years 2019-20, 2020-21 and 2021-22 (N)	2022-23 (Y)			Excellent (10 Pts)	V. Good (8 Pts)	Good (6 Pts)	Fair (4 Pts)	Poor (2 Pts)	
1	Student Strength				(30)	(24)					
	UC Students Intake										
1.1	Degree (includes lateral entry students)	106	180		10	6		6 (59%)			
1.2	Diploma (includes lateral entry students)	144	210		10	8		8 (69%)			
1.3	PG Students Intake	NIL	NIL								



4	<b>Graduation Outcome</b>					(20)	(18)											
4.1	Combined % of placement 5. higher studies and entrepreneurship for academic session (C/G)	81%	100%			10	8					8						
4.2	Median salary achieved in placements (L. K)	2.4 Lakhs	--															
4.3	No. of Ph. D Students graduated (In collaboration with GKCIST, VIT University and Tezpur University)	6	2			10	10				10							
5	<b>Financial Parameters</b>					(30)	(26)											
5.1	% of total cost recovery by means of fees and other resources, except MOE funds (Sum of Item 3 in Annexure IV)	3.01%	0%			10	6						6 (50.66%)					
5.2	Incremental growth in amount of Corpus fund as on 1 <sup>st</sup> July of the year compared to 1 <sup>st</sup> July of previous year	89.28% (GIA)	14.16% (GIA)			10	10				10							

5.3	% Utilization of funds received from MHE w.r.t. to be MHE	1726939 509 Lakh 94.91%	100% (2022-23)	10	10	10													
5.4	Costs (INR)	90371akh 380 Lakhs (Bioscience being opened)																	
5.5	IPST per Student	3126 Lakhs 9.49 Lakhs																	
6	Outreach and inclusivity			(30)		(28)													
6.1	Percentage of students from other countries	NIL	NIL																
6.2	Percentage of girl students	15%	20%	10		8					8 (75%)								
6.3	% of fee D from SC, ST, OBC, PWS	10%	5%	10		10					10								

6.4	% of students from SEC, ST, OBC, EWS	48.35%	50%	10	10	10				
6.5	No cases reported related to sexual harassment	NIL								
6.6	No. of ragging cases reported	NIL								
7	Infrastructure creation (where applicable, in other cases weighting will be zero)									
7.1	Infrastructure created during the year (in sq. Meter)	11927 square meter	14846 square meter							
8	<b>Overall Performance</b>									





### Parameters for Negative markings – Annexure II

There will be negative marking from the overall score, obtained in Annexure I, as follows:

Parameters	NIAMT performance
i. Laying of Annual Report in Parliament a. If annual report of 2020-21 submitted to MOE before the start of Winter session, 2021 - less 0% b. If annual report of 2020-21 submitted to MOE after 1/1/2022 but before 31/3/22 – less 1% c. If annual report of 2020-21 not submitted to MOE by 31/3/22 – less 3%	0%
ii. Submission of data for AISHE a. If submitted in 2020-21 within the last date fixed for the same – less 0% b. If submitted in 2020-21 but after last date fixed for the same but before 31/03/21 – less 1% c. If not submitted in 2020-21 by 31/03/21 – less 3%	0%
iii. Holding the meeting of Board at least once a quarter (other institutions may mention their own Management bodies) a. If Board meeting held once in a quarter, with at least 4 meetings in a year – less 0% b. If Board meeting not held in any quarter, but 4 meetings held in a year – less 1% for each quarter when Board meeting not held c. If total number of Board meetings held in a year less than 4 – less 4%  Quarters for this parameter means periods: Quarter I: April-June; Quarter II: July-September ; Quarter III: October-December ; Quarter IV: January-March	4%

<p>iv. Counselling system in the institution</p> <p>a. When a robust counselling system exists and there is no suicide or attempt to suicide – less 0%</p> <p>b. When no robust system exists but there is no suicide or attempt to suicide – less 1%</p> <p>c. When a robust counselling system exists but there is at least one suicide or attempt to suicide – less 3%</p> <p>d. When no robust counselling system exists but there is at least one suicide or attempt to suicide – Less 4%</p>	Counselling in place, 0%
<p>v. Signing of MoU</p> <p>a. When MoU for 2021-22 signed before 31/03/21 – less 0%</p> <p>b. When MoU for 2021-22 finalised by MOE and institution jointly but not signed by 31/03/21 – less 0.5%</p> <p>c. When MoU for 2021-22 neither finalised by MOE and institution jointly nor signed – less 2%</p>	less – 0.5%
<p>vi. Vigilance cases</p> <p>a. Where disciplinary cases ordered by CVC – less 1% per case</p> <p>b. Where criminal prosecution or CBI enquiry ordered by CVC – less 2% per case</p> <p>For this purpose, each case would mean each separate incident on which enquiry has been done by CVC</p>	0%
<p>vii. Audit para</p> <p>a. If less than 50% para/ ATN / audit follow up, replied as per audit requirement – less 2%</p> <p>b. If less than 100% para/ ATN / audit follow up, replied as per audit requirement – less 1%</p> <p>c. If special audit conducted due to major financial irregularities – less 2%</p>	0% 100% audit para replied as per audit requirement.
<p>viii. LIMB Data</p> <p>a. Upto 50% of Court cases data filled and updated in LIMB –less 2%</p> <p>b. More than 50% but less than 100% of Court Cases dtata filled and updated in LIMB – less 1%</p>	0%

### Rating of institution based on consolidated scores – Annexure III

Performance of the institution would be graded based on overall score less the negative score to get the consolidated score. The performance-based on the consolidated score would be as follows:

Consolidated score		NIAMT Rating
More than	Equal to or less than	
90	100	Excellent
70	90	Very Good
50	70	Good
33	50	Fair
Less than equal to 33%		Poor

#### Consolidated score of NIAMT, Ranchi & Rating

Total Score achieved by NIAMT-Ranchi =  $140/160 = 87.5\%$  (as per Annexure-I)

Less negative Score of 4.5 % =  $4.5\%$  of  $87.5 = 3.94$  (as per Annexure – II)

Consolidated Score =  $87.5\%$  of  $3.94 = 83.56$

Rating = **Very Good**

**Annexure IV**

**MoU between NIAMT and MoE for 2022-23**

**Financial Commitment of MoE and Other Sources of Revenue**

1. The MoE would allocate the following funds to be released through consolidated Fund of India in the Year 2022-23:

Budget Estimate (BE): Revenue	Rs. 32.50 Crore (OH 31 (Non Salary) + OH 36 (Salary))
Capital (Creation of Assets)	Rs. 7.00 Crore (OH 35)
<b>Total BE = Rs. 39.50 Crore</b>	

2. Funds from HEFA Loan:

Head of Account	Amount in Lakh
Total Sanction	3082
Funds received till 2021-22	1480
Funds Planned for 2022-23	1602

3. NIAMT will raise funds from others our cesas follows:

Head of Account	Amount in Lakh
User charges in form of Fee	380
User charges other than Fee	20
Alumni Donation	Nil
Extra Mural funding from other Departments/Ministries of Government of India.	Nil
Extra Mural funding from other sources	Nil
Other resources not covered above	Nil
<b>Total</b>	<b>400</b>

①

**National Institute of Advanced Manufacturing Technology**  
**(Formerly National Institute of Foundry and Forge Technology)**

Annexure - IV

**Members of the BOG for 116<sup>th</sup> Meeting**

<b>Chairman</b>		
1	<b>Shri Sham H. Arjunwadkar</b> CEO, Foundry Geometrix and Mentor, NCTS - IIF	<b>Chairman</b>
<b>Representatives from Government of India</b>		
2	<b>Smt. Soumya Gupta</b> Joint Secretary (NITs) Department of Higher Education, Ministry of Education, Govt. of India	<b>Member</b>
3	<b>Smt. Darshana M. Dabral</b> Joint Secretary & Financial Advisor Department of Higher Education, Ministry of Education, Govt. of India	<b>Member</b>
<b>Representative of Ministry of Industry Government of India</b>		
4	<b>Mohd. Zakaria Khan Yusufzai</b> Senior Development Officer (Engg.) Department for Promotion of Industry and Internal Trade Ministry of Commerce and Industry	<b>Member</b>
<b>Representative of All India Council for Technical Education</b>		
5	<b>Professor M.K. Tiwari</b> Director National Institute of Industrial Engineering, Mumbai Vihar Lake Road, Powai, Mumbai - 400087	<b>Member</b>
<b>Representative of Industries including Public Enterprises</b>		
6	<b>Vacant</b>	<b>Member</b>
7	<b>Vacant</b>	<b>Member</b>
8	<b>Shri Pradeep Goyal,</b> Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	<b>Member</b>
9	<b>Shri Sachin B. Sabnis</b> Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	<b>Member</b>
10	<b>Professor Markrand Shrikrishna Kulkarni,</b> Department of Mechanical Engineering, Indian Institute of Technology, Bombay	<b>Member</b>

<b>Representative of Technical Institutes/ Engineering Profession</b>		
11	<b>Professor Pallab Banerji</b> Professor Materials Science Centre Indian Institute of Technology, Kharagpur	<b>Member</b>
12	<b>Professor B. S. Murthy</b> Department of Metallurgical and Materials Engineering NAC Rd, Indian Institute of Technology, Madras	<b>Member</b>
<b>Co-opted members by the Board</b>		
13	<b>Shri Sudhir Mutalik</b> Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	<b>Member</b>
14	<b>Shri Vikas Khanvelkar</b> Founder CMD – Design Tech Systems Ltd.	<b>Member</b>
<b>Co-opted members from Faculty</b>		
15	<b>Professor K. K. Singh</b> Dept. of Foundry Technology, NIAMT, Ranchi	<b>Member</b>
16	<b>Professor R. K. Ohdar</b> Dept. of Forge Technology, NIAMT, Ranchi	<b>Member</b>
<b>Member Secretary</b>		
17	<b>Professor P. P. Chattopadhyay</b> Director, NIAMT, Ranchi	<b>Member Secretary</b>

<b>Invited Members</b>		
1	<b>Shri U.C. Prasad</b> Registrar, NIAMT, Ranchi	<b>Invited Member</b>

*Shri U.C. Prasad*  
12/09/22

*[Signature]*

NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI

DIRECTORY OF EMPLOYEES AS ON 30/09/2022

[Sorted in accordance to First Name (A-Z)]

Sl. No.	Name of the Employee	Emp. Code	Designation	Official Email	Official Phone
1	Dr. Abhilash T. Nair	EC19011	Assistant Professor	nairabhilash@niamt.ac.in	Not Available
2	Prof. Ajai Kumar Pathak	EC07004	Professor	akpathak@niamt.ac.in	Not Available
3	Dr. Ajit Kumar Pramanick	EC15005	Assistant Professor	akpramanick@niamt.ac.in	Not Available
4	Prof. Amitava Mandal	EC93003	Professor	amitavamandal@niamt.ac.in	Not Available
5	Dr. Amitesh Kumar	EC06001	Associate Professor	amiteshk@niamt.ac.in	Not Available
6	Mr. Anand Mohan Murmu	EC16006	Assistant Professor	anandm@niamt.ac.in	Not Available
7	Prof. Anil Kumar	EC07001	Professor	anilkumar@niamt.ac.in	Not Available
8	Mr. Anil Kumar	EC97003	UDC	anilk@niamt.ac.in	Not Available
9	Dr. Anoop Kumar Sood	EC07003	Associate Professor	aksood@niamt.ac.in	Not Available
10	Dr. Aruna Thakur	EC19008	Assistant Professor	arunathakur@niamt.ac.in	Not Available
11	Prof. Arvind Pandey	EC19003	Professor	arvindp@niamt.ac.in	Not Available
12	Mr. Avinash Kumar Verma	EC14002	Assistant Registrar	akverma@niamt.ac.in	Not Available
13	Mr. Bajinath Nayak	EC92003	Assistant	bnayak@niamt.ac.in	Not Available
14	Dr. Banshidhara Mallik	EC91001	Associate Professor	bmallik@niamt.ac.in	Not Available
15	Mr. Beni M. Mahendra	EC97004	Technician (Gr. B)	bmmahendra@niamt.ac.in	Not Available
16	Prof. Binod Kumar	EC07002	Professor	binodkumar@niamt.ac.in	Not Available
17	Mr. Chandan Kumar	EC97010	STA	chandank@niamt.ac.in	Not Available
18	Dr. Chinmoy Chattopadhyay	EC15006	Assistant Professor	chinmoyc@niamt.ac.in	Not Available
19	Mr. Mohamed Gufran Danish	EC16001	SMO	mgdanish@niamt.ac.in	Not Available
20	Dr. Debdas Roy	EC08001	Associate Professor	debdasroy@niamt.ac.in	Not Available
21	Dr. Deepak Kumar	EC19009	Assistant Professor	kdeepak@niamt.ac.in	Not Available
22	Mr. Diveshwar Mukhiyar	EC98003	Lab. Attendant	dmukhiyar@niamt.ac.in	Not Available
23	Dr. G. Rajamohan	EC98002	Associate Professor	g.rajamohan@niamt.ac.in	Not Available
24	Mr. Ganesh Oraon	EC97005	UDC	goraon@niamt.ac.in	Not Available
25	Dr. Ghanshyam Das	EC97015	Associate Professor	ghanshyamd@niamt.ac.in	Not Available
26	Dr. Himanshu Khandelwal	EC19012	Assistant Professor	himanshuk@niamt.ac.in	Not Available
27	Dr. Jagesvar Verma	EC19004	Assistant Professor	jagesvarverma@niamt.ac.in	Not Available

*Dr. Kanishk*  
12/02/22

*[Signature]*

Annexure - 2

5



NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI

DIRECTORY OF EMPLOYEES AS ON 30/09/2022

[Sorted in accordance to First Name (A-Z)]

Sl. No.	Name of the Employee	Emp. Code	Designation	Official Email	Official Phone
28	Mr. Jaipal Nayak	EC86001	Peon	jaipal@niamt.ac.in	Not Available
29	Mr. Jitray Munda	EC97006	Technician (Gr. B)	jmunda@niamt.ac.in	Not Available
30	Prof. Kamlesh Kumar Singh	EC98001	Professor	kksingh@niamt.ac.in	Not Available
31	Mr. Kanhaiya Lal Mahli	EC98007	Cook	klmahali@niamt.ac.in	Not Available
32	Mr. Koushik Sikdar	EC15003	Assistant Professor	koushiks@niamt.ac.in	Not Available
33	Dr. Krishna Kumar Verma	EC87002	Associate Professor	kkverma@niamt.ac.in	Not Available
34	Dr. Kulkarni Rahul Ramesh	EC19014	Assistant Professor	kulkarnir@niamt.ac.in	Not Available
35	Mr. Laxmi Nayak	EC98010	Peon	laxmin@niamt.ac.in	Not Available
36	Ms. Madhu Kumari	EC97001	Assistant Professor	madhuk@niamt.ac.in	Not Available
37	Ms. Madhumati	EC88002	Assistant	madhumati@niamt.ac.in	Not Available
38	Dr. Mamta Sharma	EC96003	Hindi Officer	mamtas@niamt.ac.in	Not Available
39	Prof. Manoj Kumar	EC97013	Professor	manojkumar@niamt.ac.in	Not Available
40	Mr. Manoj Kumar Xalxo	EC14001	Assistant Registrar	mkaixo@niamt.ac.in	Not Available
41	Mr. Mansoor Bahadur	EC88001	UDC	mbahadur@niamt.ac.in	Not Available
42	Mr. Mohamed Firoz	EC98011	Lab. Attendant	firozm@niamt.ac.in	Not Available
43	Dr. Mohamed Shafiullah Hussain V.	EC00001	Assistant Professor	vmshussain@niamt.ac.in	Not Available
44	Mr. Munna Prasad	EC97009	Technician (Gr. B)	mprasad@niamt.ac.in	Not Available
45	Mr. Nakul Ram	EC06003	LDC	nakulr@niamt.ac.in	Not Available
46	Prof. Nandita Gupta	EC97014	Professor	nanditagupta@niamt.ac.in	Not Available
47	Prof. Niranjan Kumar Singh	EC97011	Professor	nksingh@niamt.ac.in	Not Available
48	Mr. Kumar Prabhanjan Panigrahi	EC19015	Deputy Registrar	dy.registrar@niamt.ac.in	Not Available
49	Prof. Partha Protim Chattopadhyay	EC15001	Director	ppc@niamt.ac.in	Not Available
50	Dr. Partha Sarathi Mondal	EC16003	Assistant Professor	psmondal@niamt.ac.in	Not Available
51	Mr. Pawan Kumar Singh	EC98009	Peon	pawanks@niamt.ac.in	Not Available
52	Mr. Pramod Kumar	EC98006	Lab. Attendant	pramodk@niamt.ac.in	Not Available
53	Mr. Rabindra Singh	EC98008	Cook	rabindras@niamt.ac.in	Not Available
54	Mr. Rajendra Ram	EC97008	Technician (Gr. B)	rajendrar@niamt.ac.in	Not Available

*Dr. Kamlesh Kumar Singh*  
12.10.22

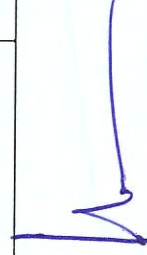
**NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI**

**DIRECTORY OF EMPLOYEES AS ON 30/09/2022**

[Sorted in accordance to First Name (A-Z)]

Sl. No.	Name of the Employee	Emp. Code	Designation	Official Email	Official Phone
55	Prof. Rajkumar Ohdar	EC96002	Professor	rkohdar@niamt.ac.in	Not Available
56	Mr. Raju Ram	EC97002	Technician (Gr. B)	rajuram@niamt.ac.in	Not Available
57	Mr. Rameshwar Tirkey	EC98004	Peon	rameswart@niamt.ac.in	Not Available
58	Ms. Ramia Oraon	EC06004	Sweeper	roaon@niamt.ac.in	Not Available
59	Dr. Ratnakar Das	EC16002	Assistant Professor	ratnakardas@niamt.ac.in	Not Available
60	Dr. Ratnesh Gupta	EC15007	Assistant Professor	ratneshg@niamt.ac.in	Not Available
61	Dr. Sambit Kumar Parida	EC16004	Assistant Professor	skparida@niamt.ac.in	Not Available
62	Prof. Sanjay Kumar	EC86002	Professor	sanjaykumar@niamt.ac.in	Not Available
63	Mr. Sanjeev Kant Ravi	EC06002	Attendant	skravi@niamt.ac.in	Not Available
64	Mr. Santosh Prasad	EC18001	Accountant	santoshprasad@niamt.ac.in	Not Available
65	Mr. Shankar Behera	EC96004	ASW	sbehera@niamt.ac.in	Not Available
66	Prof. Shyam Ranjan Kumar	EC93001	Professor	srkumar@niamt.ac.in	Not Available
67	Dr. Sriparna Chattopadhyay	EC19005	Assistant Professor	sriparnac@niamt.ac.in	Not Available
68	Dr. Subhankar Basu	EC16005	Assistant Professor	subhankarb@niamt.ac.in	Not Available
69	Mr. Subrato Kumar Soren	EC17001	Assistant Professor	sksooren@niamt.ac.in	Not Available
70	Mr. Sudhir Kumar	EC96005	STA	sudhirk@niamt.ac.in	Not Available
71	Ms. Sujata Smiti Gupta	EC93002	Assistant Professor	sujatag@niamt.ac.in	Not Available
72	Dr. Tapabrata Maity	EC19010	Assistant Professor	tmaity@niamt.ac.in	Not Available
73	Mr. Umesh Chandra Prasad	EC19013	Registrar	registrar@niamt.ac.in	Not Available
74	Dr. Umesh Khandey	EC19001	Assistant Professor	umeshkhandey@niamt.ac.in	Not Available
75	Mr. Uttam Kumar Ghosh	EC88003	Assistant	ukghosh@niamt.ac.in	Not Available
76	Dr. Vignesh Babu H.	EC19007	Assistant Professor	hvigneshbabu@niamt.ac.in	Not Available
77	Dr. Vikash Kumar Gupta	EC16007	Assistant Professor	vikashkg@niamt.ac.in	Not Available
78	Mr. Vineet Chak	EC15002	Assistant Professor	vineetchak@niamt.ac.in	Not Available
79	Mr. Vinod Oraon	EC98005	Attendant	vroaon@niamt.ac.in	Not Available
	Director Office			directoroffice@niamt.ac.in	0651-2290859
	Registrar Office			registraroffice@niamt.ac.in	0651-2290016

*Prakash Singh*  
12/10/22



NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI

PAY LEVEL OF EMPLOYEES AS ON 30/09/2022

[Sorted in accordance to Designation (A-Z) followed by Employee Code [A-Z]]

Sl. No.	Name of the Employee	Emp. Code	Designation	Pay Level (7 CPC)
1	Mr. Santosh Prasad	EC18001	Accountant	6
2	Ms. Madhumati	EC88002	Assistant	6
3	Mr. Uttam Kumar Ghosh	EC88003	Assistant	6
4	Mr. Baijnath Nayak	EC92003	Assistant	5
5	Dr. Mohamed Shafiullah Hussain V.	EC00001	Assistant Professor	12
6	Mr. Vineet Chak	EC15002	Assistant Professor	11
7	Mr. Koushik Sikdar	EC15003	Assistant Professor	11
8	Dr. Ajit Kumar Pramanick	EC15005	Assistant Professor	11
9	Dr. Chinmoy Chattopadhyay	EC15006	Assistant Professor	11
10	Dr. Ratnesh Gupta	EC15007	Assistant Professor	11
11	Dr. Ratnakar Das	EC16002	Assistant Professor	11
12	Dr. Partha Sarathi Mondal	EC16003	Assistant Professor	11
13	Dr. Sambit Kumar Parida	EC16004	Assistant Professor	11
14	Dr. Subhankar Basu	EC16005	Assistant Professor	11
15	Mr. Anand Mohan Murmu	EC16006	Assistant Professor	11
16	Dr. Vikash Kumar Gupta	EC16007	Assistant Professor	11
17	Mr. Subrato Kumar Soren	EC17001	Assistant Professor	11
18	Dr. Umesh Khandey	EC19001	Assistant Professor	10
19	Dr. Jagesvar Verma	EC19004	Assistant Professor	10
20	Dr. Sriparna Chattopadhyay	EC19005	Assistant Professor	10
21	Dr. Vignesh Babu H.	EC19007	Assistant Professor	10
22	Dr. Aruna Thakur	EC19008	Assistant Professor	10
23	Dr. Deepak Kumar	EC19009	Assistant Professor	10
24	Dr. Tapabrata Maity	EC19010	Assistant Professor	10
25	Dr. Abhilash T. Nair	EC19011	Assistant Professor	10
26	Dr. Himanshu Khandelwal	EC19012	Assistant Professor	10
27	Dr. Kulkarni Rahul Ramesh	EC19014	Assistant Professor	10
28	Ms. Sujata Smiti Gupta	EC93002	Assistant Professor	10
29	Ms. Madhu Kumari	EC97001	Assistant Professor	10
30	Mr. Manoj Kumar Xalxo	EC14001	Assistant Registrar	10
31	Mr. Avinash Kumar Verma	EC14002	Assistant Registrar	10
32	Dr. Krishna Kumar Verma	EC87002	Associate Professor	13A1
33	Dr. Banshidhara Mallik	EC91001	Associate Professor	13A1
34	Mr. Shankar Behera	EC96004	ASW	12
35	Mr. Sanjeev Kant Ravi	EC06002	Attendent	2
36	Mr. Vinod Oraon	EC98005	Attendent	2
37	Mr. Kanhaiya Lal Mahli	EC98007	Cook	3
38	Mr. Rabindra Singh	EC98008	Cook	3
39	Mr. Kumar Prabhanjan Panigrahi	EC19015	Deputy Registrar	12
40	<b>Prof. Partha Protim Chattopadhyay</b>	<b>EC15001</b>	<b>Director</b>	<b>15</b>
41	Dr. Mamta Sharma	EC96003	Hindi Officer	12
42	Mr. Diveshwar Mukhiyar	EC98003	Lab. Attendant	3
43	Mr. Pramod Kumar	EC98006	Lab. Attendant	3

*Dr. Kanhaiya Lal Mahli*  
12/09/2022

*[Signature]*

NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI

PAY LEVEL OF EMPLOYEES AS ON 30/09/2022

[Sorted in accordance to Designation (A-Z) followed by Employee Code [A-Z]]

Sl. No.	Name of the Employee	Emp. Code	Designation	Pay Level (7 CPC)
44	Mr. Mohamed Firoz	EC98011	Lab. Attendant	3
45	Mr. Nakul Ram	EC06003	LDC	3
46	Mr. Jaipal Nayak	EC86001	Peon	3
47	Mr. Rameshwar Tirkey	EC98004	Peon	3
48	Mr. Pawan Kumar Singh	EC98009	Peon	3
49	Mr. Laxmi Nayak	EC98010	Peon	3
50	Dr. Amitesh Kumar	EC06001	Professor	14
51	Prof. Anil Kumar	EC07001	Professor	14
52	Prof. Binod Kumar	EC07002	Professor	14
53	Dr. Anoop Kumar Sood	EC07003	Professor	14
54	Prof. Ajai Kumar Pathak	EC07004	Professor	14
55	Dr. Debdas Roy	EC08001	Professor	14
56	Prof. Arvind Pandey	EC19003	Professor	14
57	Prof. Sanjay Kumar	EC86002	Professor	14
58	Prof. Shyam Ranjan Kumar	EC93001	Professor	14
59	Prof. Amitava Mandal	EC93003	Professor	14
60	Prof. Rajkumar Ohdar	EC96002	Professor	14
61	Prof. Niranjana Kumar Singh	EC97011	Professor	14
62	Prof. Manoj Kumar	EC97013	Professor	14
63	Prof. Nandita Gupta	EC97014	Professor	14
64	Dr. Ghanshyam Das	EC97015	Professor	14
65	Prof. Kamlesh Kumar Singh	EC98001	Professor	14
66	Dr. G. Rajamohan	EC98002	Professor	14
67	Mr. Umesh Chandra Prasad	EC19013	Registrar	14
68	Mr. Mohamed Gufran Danish	EC16001	SMO	11
69	Mr. Sudhir Kumar	EC96005	STA	7
70	Mr. Chandan Kumar	EC97010	STA	7
71	Ms. Ramia Oraon	EC06004	Sweeper	3
72	Mr. Raju Ram	EC97002	Technician (Gr. B)	5
73	Mr. Beni M. Mahendra	EC97004	Technician (Gr. B)	5
74	Mr. Jitray Munda	EC97006	Technician (Gr. B)	5
75	Mr. Rajendra Ram	EC97008	Technician (Gr. B)	5
76	Mr. Munna Prasad	EC97009	Technician (Gr. B)	5
77	Mr. Mansoor Bahadur	EC88001	UDC	5
78	Mr. Anil Kumar	EC97003	UDC	5
79	Mr. Ganesh Oraon	EC97005	UDC	5

*Dr. Anil Kumar*  
12/10/22

*[Signature]*

NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY, RANCHI

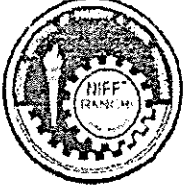
GRANT STATUS OF LAST FIVE YEARS

RS. IN LAKH

Sn.	Description	OH-31 (General)	OH-35 (Capital)	OH-36 (Salary)
		Grant-in-Aid	Grant-in-Aid	Grant-in-Aid
<b>2018-19</b>				
1	Opening Balance as on 01.04.2018	193.37	1,321.44	597.28
2	Received/Accrued during 01.04.2018 TO 31.03.2019	1,327.79	1,400.00	1,848.16
3	Total available till 31.03.2019 [(1) + (2)]	1,521.16	2,721.44	2,445.44
4	Utilised/Refunded during 01.04.2018 TO 31.03.2019	1,518.19	1,792.45	1,178.79
5	<b>Closing Balance as on 31.03.2019 [(3) - (4)]</b>	<b>2.97</b>	<b>928.99</b>	<b>1,266.65</b>
<b>2019-20</b>				
1	Opening Balance as on 01.04.2019	286.00	928.99	1,266.65
2	Received/Accrued during 01.04.2019 TO 31.03.2020	1,896.00	1,000.00	1,600.00
3	Total available till 31.03.2020 [(1) + (2)]	2,182.00	1,928.99	2,866.65
4	Utilised/Refunded during 01.04.2019 TO 31.03.2020	1,795.40	1,276.44	1,453.18
5	<b>Closing Balance as on 31.03.2020 [(3) - (4)]</b>	<b>386.60</b>	<b>652.55</b>	<b>1,413.47</b>
<b>2020-21</b>				
1	Opening Balance as on 01.04.2020	386.60	652.55	1,413.47
2	Received/Accrued during 01.04.2020 to 31.03.2021	1,294.13	-	500.00
3	Total available till 31.03.2021 [(1) + (2)]	1,680.73	652.55	1,913.47
4	Utilised/Refunded during 01.04.2020 to 31.03.2021	1,377.65	671.76	1,542.83
5	<b>Closing Balance as on 31.03.2021 [(3) - (4)]</b>	<b>303.08</b>	<b>-19.21</b>	<b>370.64</b>
<b>2021-22</b>				
1	Opening Balance as on 01.04.2021	303.08	-	378.23
2	Received/Accrued during 01.04.2021 to 31.03.2022	1,620.00	830.00	1,900.00
3	Total available till 31.03.2022 [(1) + (2)]	1,923.08	830.00	2,278.23
4	Utilised/Refunded during 01.04.2021 to 31.03.2022	1,653.54	761.27	1,756.44
5	<b>Closing Balance as on 31.03.2022 [(3) - (4)]</b>	<b>269.54</b>	<b>68.73</b>	<b>521.79</b>
<b>2022-23</b>				
1	Opening Balance as on 01.04.2022	269.58	68.73	521.79
2	Received/Accrued during 01.04.2022 to 30.09.2022	660.00	266.00	269.00
3	Total available till 30.09.2022 [(1) + (2)]	929.58	334.73	790.79
4	Utilised/Refunded during 01.04.2022 to 30.09.2022	850.00	88.00	967.00
5	<b>Closing Balance as on 30.09.2022 [(3) - (4)]</b>	<b>79.58</b>	<b>246.73</b>	<b>-176.21</b>

*Dr. Kanishk Kumar*  
12/10/22

*[Signature]*



एन.आई.फाउंड्री एंड फोर्ज टेक्नोलॉजी  
(मानव ससाधन विकास मंत्रालय के अधीन एक स्वायत्त संस्थान)

National Institute of Foundry & Forge Technology  
(An Autonomous Body under the Ministry of Human Resource Development)  
Hatia, Ranchi (Jharkhand) 834 003, INDIA

Telefax: (+91) 0651 2292001; Email: [do.niffiranchi@gmail.com](mailto:do.niffiranchi@gmail.com); Website: <http://www.niff.ernet.in>

Annexure - VII

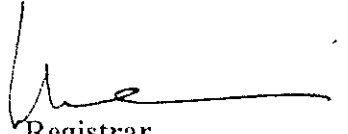
NIFFT/GA/RTI/Correspondence/2019(VOL.1/ 303

Dated: 28/11/2019

OFFICE ORDER NO. 211 / 2019

The Director, NIFFT has been pleased to nominate following Officers as CPIOs and FAA under the RTI Act, 2005.

1. Sri U.C. Prasad, Registrar - First Appellate Authority
2. Sri K. P. Pannigrahi, Dy. Registrar - CPIO (Adm.+Estt.+Accounts+Pensions etc.)
3. Sri Manoj Xalxo, AR-I - CPIO (Academic matters + Hostel)
4. Sri A. K. Verma, AR-II - CPIO (Purchase, Estate Management & Others)

  
Registrar

Distribution :-

1. All concerned members - for information
2. C.C.C. - to upload in the Institutes Website.
3. Director Secretariate - for information
4. Registrar Office - for information
5. Hindi Officer
6. Office Copy.