

**Minutes of 122<sup>nd</sup> Meeting of the  
Board of Governors**



**राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान**

(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)

हटिया, राँची - 834 003 (झारखण्ड)

**National Institute of Advanced Manufacturing Technology**

(Formerly National Institute of Foundry and Forge Technology)

Hatia, Ranchi – 834 003 (Jharkhand)

**27<sup>th</sup> June 2024 [Thursday] at 04:00 PM**

**Through Hybrid Mode [Offline Venue – NIAMT, Ranchi]**

## **Members of the Board of Governors**

<b>Chairman</b>		
1	<b>Shri Sham H. Arjunwadkar</b> CEO, Foundry Geometrix and Mentor, NCTS - IIF	<b>Chairman</b>
<b>Representatives from Government of India</b>		
2	<b>Shri M. M. Singh</b> , Director, (TS) Representative of <b>Shri Govind Jaiswal, IAS</b> Joint Secretary Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	<b>Member</b>
3	<b>Shri Sanjog Kapoor</b> Joint Secretary & Financial Advisor Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	<b>Member</b>
<b>Representative of Ministry of Industry Government of India</b>		
4	<b>Shri Mohammad Isharar Ali</b> Director, DPIIT, Ministry of Commerce and Industry Room No.126, Vanijya Bhawan, New Delhi – 110 011	<b>Member</b>
<b>Representative of All India Council for Technical Education</b>		
5	<b>Professor M.K. Tiwari</b> Director Indian Institute of Management, Mumbai Vihar Lake Road, Powai, Mumbai - 400087	<b>Member</b>
<b>Representative of Industries including Public Enterprises</b>		
6	<b>Shri Pradeep Goyal</b> , Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	<b>Member</b>
7	<b>Shri Sachin B. Sabnis</b> Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	<b>Member</b>
8	<b>Professor Markrand Shrikrishna Kulkarni</b> , Department of Mechanical Engineering, Indian Institute of Technology, Bombay	<b>Member</b>

9	<b>Vacant</b>	<b>Member</b>
10	<b>Vacant</b>	<b>Member</b>

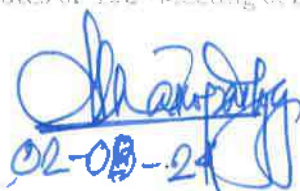
<b>Representative of Technical Institutes/ Engineering Profession</b>		
11	<b>Professor Pallab Banerji</b> Professor Materials Science Centre Indian Institute of Technology, Kharagpur	<b>Member</b>
12	<b>Professor B. S. Murthy</b> Department of Metallurgical and Materials Engineering NAC Rd, Indian Institute of Technology, Madras	<b>Member</b>
<b>Co-opted members by the Board</b>		
13	<b>Shri Sudhir Mutalik</b> Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	<b>Member</b>
14	<b>Shri Vikas Khanvelkar</b> Founder CMD – Design Tech Systems Ltd.	<b>Member</b>
<b>Co-opted members from Faculty</b>		
15	<b>Professor S. R. Kumar</b> Dept. of Applied Science & Humanities, NIAMT, Ranchi	<b>Member</b>
16	<b>Professor A. K. Pathak</b> Dept. of Mechanical & Manufacturing Engineering, NIAMT, Ranchi	<b>Member</b>
<b>Member Secretary</b>		
17	<b>Professor P. P. Chattopadhyay</b> Director, NIAMT, Ranchi	<b>Member Secretary</b>

<b>Invited Members</b>		
1	<b>Professor Arvind Pandey</b> Registrar-in-Charge, NIAMT, Ranchi	<b>Invited Member</b>

Leave of absence was granted to members of the Board of Governors who have not attended the meeting.

The meeting commenced with a hearty welcome to the members by the Chairman. With due permission of the Chairman, the Director, NIAMT as the Member Secretary of the BoG, placed the agenda items in the meeting for discussion and resolutions were taken as mentioned under respective items.

<b>Item No.:</b> <b>122.BoG.I.1</b>	<b>To confirm the minutes of the last meeting(s) of the Board of Governors.</b>  The draft minutes of the 121st meeting of the BOG held on 07/02/2024 was circulated to all the members on 13/02/2024. Comments of the MoE was received vide email dated 20/02/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 18/03/2024. The Minutes of the 121st Meeting is furnished as Annexure – I
<b>Resolution</b>	Confirmed
<b>Item No.:</b> <b>122.BoG.I.2</b>	<b>Report on the action taken on the minutes of the last meeting of the AFC and BOG.</b>  Action Taken Report on the minutes of 121st Meeting of the BOG held on 07/02/2024 is furnished as Annexure – II (Page – 12). Action Taken Report on the minutes of 121st Meeting of the AFC held on 07/02/2024 is furnished as Annexure – III
<b>Resolution</b>	Noted
<b>Item No.:</b> <b>122.BoG.I.3</b>	<b>Report on Important Institute activities since last BOG.</b>  Administrative activities of the Institute since last BOG are given below:- 1) Joining formalities of all the newly appointed candidates have been completed and an Orientation Programme was also conducted for the newly appointed Non-Teaching staff. 2) Women Cell of the Institute celebrated Women's Day 2024 and organized an Awareness Event on the occasion. 3) The Institute observed/celebrated all events including "Mera Pehal Vote Desh Ke Liye", "Awareness Campaign and Dissemination of Information on New Criminal Laws", etc. as informed by the MoE from time to time. 4) All regular activities have been performed and all regular payments have been made as per rule. 5) Academic activities of the Institute since the last BOG meeting is given as Annexure – IV 6) Placement Report is given as Annexure – V
<b>Resolution</b>	Noted
<b>Item No.:</b> <b>122.BoG.I.4</b>	<b>Report on continuing court cases in High Court of Jharkhand and Supreme Court of India.</b>

  
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At present, there are 4 actively continuing cases in the Hon'ble Supreme Court of India and 16 actively continuing cases in the Hon'ble High Court of Jharkhand. Status of the cases in the Hon'ble Supreme Court of India is given in the table below and status of the cases is in the Hon'ble High Court of Jharkhand given as **Annexure – VI**.

**List of Cases in Hon'ble Supreme Court of India**

Sr. No.	Case no.	Parties name	Stage	Order Status
1	S.L.P. No. 7515/10	Vijay Bhadur Singh Vrs. C.B.I & others	C.A. has been filed, but case is currently not under active hearing.	Awaited
2A	S.L.P. No. 15909/14	Chandan Kumar Vrs. Union of India & others	The Case has been transferred to JHALSA (Lok Adalat at Ranchi)	Awaited
2B	S.L.P. No. 19360/14	Sudhir Kumar Vrs. Union of India & others		
2C	S.L.P. No. 17290/14	Garib Mahto Vrs. Union of India & others		

**Resolution** Noted

**Item No.: 122.BoG.I.5** **Report on development in establishment of a CoE in Smart Manufacturing through CMTI.**

The proposal for establishment of a Modern Machine Shop through CMTI, Bangalore, to offer experimental learning for the students of the Institute was approved with estimated project cost of Rs. 7.2 crore, in the 117th meeting of the AFC and BoG held on 04/01/2023. The proposal received from CMTI was examined by three experts and the comments of the experts were shared with CMTI. A kickoff meeting was held with CMTI in Bengaluru and as a follow-up to the meeting, a draft agreement was received from CMTI. The draft agreement was examined. After appropriate modification, the same has been finalized for signature. A copy of the final agreement is given in **Annexure – VII**

**Resolution** Noted.


**Item No.: 122.BoG.I.6** **Report on grant of MACP to Non-Teaching Staff.**

The MACP Committee Vide No. – 40/2024, reviewed the cases of all the non-teaching staff eligible for grant of MACP between the period and recommended to grant MACP to both the staff who were found eligible and meeting the required criteria. Copies of the constitution of the Committee, recommendation of the Committee and Office Order for grant of MACP, vide No. – 84/2024-25 are given as **Annexure – VIII**

**Resolution** Noted.

**Item No.: 122.BoG.I.7** **Report on grant of Pay Protection to newly joined employees.**

Based on the applications received and in accordance with the provision contained in the DoPT OM No. 12/2017-Estt(Pay-I), dated 05/08/2020, pay protection has been granted

  
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to the following employees who have joined the Institute recently and are undergoing probation.

Sl. No.	Name of the Employee	Post Joined	O.O. No.
1	Shri Sumit Raj	Assistant Registrar	01/2024-
2	Dr. K. Chandrasekhar	Assistant Professor	64/2024-
3	Dr. Nilima Das	Assistant Professor	135/2024-

Copies of the Office Orders for grant of pay protection are given as **Annexure – IX**

**Resolution** Noted

**Item No.: 122.BoG.I.8** **Report on Employee Transition from 01/04/2023 to 31/03/2024 and between 01/04/2024 and 31/05/2024.**

Number of employees as on 01/04/2023, transition from 01/04/2023 to 31/03/2024, and number of employees as on 31/03/2024 is given below:-

FACULTY							
Sl. No.	Name of the Post	Pay Level	Sanction	Number of Employees			
				01/04/23	Left	Joined	31/03/24
1	Professor (Direct)	14	12	05	00	00	05
	Professor (CAS)		N/A	12	00	00	12
2	Associate Professor (Direct)	13A1	24	14 (12)	00	00	14 (12)
	Associate Professor (CAS)		N/A	01	00	00	01
3	Assistant Professor	10-12	48	25 (01)	00	20	45 (01)
	Total of Faculty (Direct)		84	44	00	20	64

Note – Figures in parenthesis are number of incumbents who hold higher positions through CAS. Out of 14 Direct Associate Professors, 12 are Professors under CAS and out of the 25/45 Assistant Professors, 1 is Associate Professor under CAS.

NON-FACULTY							
Sl. No.	Name of the Post	Pay Level	Sanction	Number of Employees			
				01/04/23	Left	Joined	31/03/24
4	Registrar	14	01	01	01	00	00
5	Deputy Registrar	12	01	01	00	00	01
6	Assistant Registrar	10	03	02	00	01	03
7	Executive Engineer	11	01	00	00	00	00
8	Senior Medical Officer	11	01	01	00	00	01
9	Medical Officer	10	01	00	00	00	00
10	Technical Officer	10	01	01	00	00	01
11	Hindi Officer	10	01	01	01	00	00
12	Assistant Librarian	10	01	00	00	01	01
13	Technician	2	05	00	00	04	04
14	Senior Technician	4	12	00	00	01	01
15	Technician (SG II)	5	07	05	00	00	05
16	Technical Assistant	6	04	00	00	00	00

  
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17	Senior Technical Assistant	7	04	02	00	00	02
18	PS to Director	8	01	00	00	00	00
19	Junior Assistant	2	09	00	00	05	05
20	Senior Assistant	4	10	02	01^	03	04
21	Assistant (SG II)	5	04	05	02* ^	01^	04
22	Superintendent*	6	02	01	01*	02*^	02
23	Senior Superintendent	7	04	00	00	00	00
24	Multi-Tasking Staff	1	21	11	00	10	21
	Total of Non-Faculty		94	33	06	28	55

\* Shri U. K. Ghosh and Smt. Madhumati joined as Superintendent on promotion, and Shri U. K. Ghosh retired from the post during the above reported period.

^ Smt. Madhumati was upgraded to Superintendent and Shri Mansoor Miya was upgraded to Asst. (SG-II).

Further, transition report of employees between 01/04/2024 and 31/05/2024, and number of employees as on 31/05/2024 is given below:-

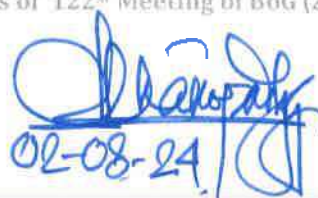
FACULTY							
Sl. No.	Name of the Post	Pay Level	Sanction	Number of Employees			
				01/04/24	Left	Joined	31/05/24
1	Professor (Direct)	14	12	05	00	00	05
	Professor (CAS)		N/A	12	00	00	12
2	Associate Professor (Direct)	13A1	24	14 (12)	00	00	14 (12)
	Associate Professor (CAS)		N/A	01	00	00	01
3	Assistant Professor	10-12	48	45 (01)	00	00	45 (01)
	Total of Faculty (Direct)		84	64	00	00	64

Note – Figures in parenthesis are number of incumbents who hold higher positions through CAS. Out of 14 Direct Associate Professors, 12 are Professors under CAS and out of the 25/45 Assistant Professors, 1 is Associate Professor under CAS.

NON-FACULTY							
Sl. No.	Name of the Post	Pay Level	Sanction	Number of Employees			
				01/04/23	Left	Joined	31/05/24
4	Registrar	14	01	00	00	00	00
5	Deputy Registrar	12	01	01	00	00	01
6	Assistant Registrar	10	03	03	00	01	03
7	Executive Engineer	11	01	00	00	00	00
8	Senior Medical Officer	11	01	01	00	00	01
9	Medical Officer	10	01	00	00	00	00
10	Technical Officer	10	01	01	00	00	01
11	Hindi Officer	10	01	00	00	00	00

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	12	Assistant Librarian	10	01	01	00	00	01
	13	Technician	2	05	04	00	00	04
	14	Senior Technician	4	12	01	00	01	02
	15	Technician (SG II)	5	07	05	00	00	05
	16	Technical Assistant	6	04	00	00	00	00
	17	Senior Technical Assistant	7	04	02	00	00	02
	18	PS to Director	8	01	00	00	00	00
	19	Junior Assistant	2	09	05	00	01	06
	20	Senior Assistant	4	10	04	00	00	04
	21	Assistant (SG II)	5	04	04	00	00	04
	22	Superintendent*	6	02	02	01*	01	02
	23	Senior Superintendent	7	04	00	00	00	00
	24	Multi-Tasking Staff	1	21	21	00	00	21
		Total of Non-Faculty		94	55	01	03	57
	<p>* Smt. Madhumati retired from the post of Superintendent during the above reported period.  Details of Employees who left the Institute from 01/04/2023 till 31/05/2024:  Dr. Mamta Sharma retired from the post of Hindi Officer on 30/09/2023.  Shri U. C. Prasad technically resigned from the post of Registrar on 28/12/2023.  Shri U. K. Ghosh retired from the post of Superintendent on 31/12/2023.  Smt. Madhumati retired from the post of Superintendent on 30/04/2024.</p>							
<b>Resolution</b>	Noted. The received status as above which was placed on table.							
<b>Item No.: 122.BoG.I.9</b>	<b>Report on establishment of two Section-8 companies under patronage of the Institute.</b>							
	<p>The students of the Institute have been undertaking various social services under the banner of "Kartavya" for the last many years. To formalize their activities, they have registered "Mission Kartavya Foundation" as a Section-8 company under the Companies Act, 2013. Further, the Institute has been awarded a project under the DST-NIDHI scheme for establishment of a Technology Business Incubation Center in the Institute. As per the requirement of the scheme, a Section-8 company by the name of "NIAMT Foundation for Technology Business Incubation" has been registered under the Companies Act, 2013. Copies of the Registration Certificates are placed as <b>Annexure – X</b></p>							
<b>Resolution</b>	Noted							
<b>Item No.: 122.BoG.I.10</b>	<b>Report on Annual MoU with MoE for the year 2024-25.</b>							
	<p>An MoU is signed every year between the Institute and MoE which contains various performance indicators and achievements for the previous year and targets for the next year. A draft MoU for the year 2024-25 was circulated by email to all members of the BoG on 24/05/2024. After incorporating the suggestions received, a revised MoU was submitted to MoE on 03/06/2024 for further consideration of MoE.</p> <p>The final MoU for the year 2024-25 approved and signed by MoE was received on 17/06/2024 and submitted to MoE after signature by the Director on behalf of the Institute. A copy of the signed MoU is given as <b>Annexure - XI</b></p>							
<b>Resolution</b>	Noted							






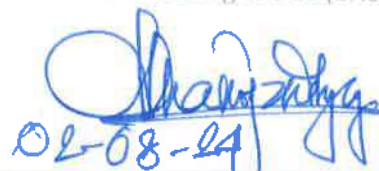
Item No.: 122.BoG.II.1	<b>Proposal to consider and approve the minutes of the 122nd meeting of the Administrative and Finance Committee to be held on 27/06/2024.</b>	
	The draft minutes of the 122nd meeting of the Administrative and Finance Committee was held on 27/06/2024 before the 122nd meeting of the BoG was placed on the table.	
	Item No.: 122.AFC.II.1	<b>Proposal for Approval of the Annual Accounts for the year 2023-24 and permission for submission to C&amp;AG for conduct of audit.</b>
		<p>The Annual Accounts of the Institute for the year 2023-24 has been prepared by the Accounts Section and has been internally audited by the CA firm (M/s Manmohan Singh &amp; Co.) engaged by the Institute as Internal Auditors.</p> <p>A copy of the Annual Accounts of the Institute for the year 2023-24 duly internally audited by the CA Firm is furnished as <b>Annexure – XIII (separate booklet)</b>.</p> <p>To adhere to the timeline for submission of Annual Reports to the MoE by 31/12/2024, the Annual Accounts after approval of the BoG is required to be submitted to the Office of the PDA (Central), Lucknow for audit by 30/06/2024.</p> <p>It is proposed that the Annual Accounts of the Institute for the year 2023-24 may be approved and permission may be granted to submit the same to the Office of the PDA (Central), Lucknow for audit after the BoG meeting.</p>
	<b>Resolution</b>	Approved
	Item No.: 122.AFC.II.2	<b>Proposal for adoption of the Payments of Gratuity Act, 1972 for the employees under NPS.</b>
		<p>Technical Coordination Section, Department of Higher Education, Ministry of Education, vide F. No. 15-2/2022-TC, dated 16/12/2022, as received by email dated 19/12/2022 from Technical Section – IV of MoE, has advised the Institute to adopt Payments of Gratuity Act, 1972 for all employees of the Institute.</p> <p>However, the Institute has an existing provision of payment of Gratuity to the employees covered under Old Pension Scheme as per the CCS (Pension) Rules, 1972.</p> <p>It is proposed that payment of Gratuity under the Payments of Gratuity Act, 1972 may be adopted only for the employees under the New Pension Scheme.</p> <p>Further, employees under NPS, joining the Institute through proper channel may be allowed to bring forward the Gratuity from their previous employer. Similarly, employees of the Institute under NPS, leaving the Institute on Technical Resignation, may also be allowed to carry forward their Gratuity to the next employer.</p> <p>A copy of the MoE communication dated 19/12/2022, referred above is furnished as <b>Annexure – XIV</b></p>

  
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	<b>Resolution</b>	Institute has been advised that Order No. 15-2/2022-TC of TC section, issued in consultation with Ministry of Law may be referred in the matter. Also, provisions of Payment of Gratuity Act, 1972 may be referred to carry forward the gratuity amount, if any.
	<b>Item No.: 122.AFC.II.3</b>	<b>Proposal for enhancement of certain allowances like HRA, CEA, TA/DA, due to enhancement of DA to 50% w.e.f. 01/01/2024.</b>
		Department of Expenditure, Ministry of Finance, vide OM No. 1/1/2024-E-II(B), dated 12/03/2024 has increased Dearness Allowance from 46% to 50%, w.e.f. 01/01/2024. MoE, vide TS – VII letter dated 26/03/2024, has extended the enhancement of DA to the Institute employees with further advice that revision of other allowances may be enhanced accordingly. As per recommendations of the VII CPC as extended to the Institute by MoE, House Rent Allowance, Children Education Allowance, Hostel Subsidy, Travelling Allowance, Daily Allowance, etc. are to be increased by 25% when DA reached 50%. It is proposed that all allowances applicable to the Institute as on 01/01/2024 may be enhanced by 25% from that date. For the sake of administrative convenience TA Bills already processed as on date of circulation of the BoG approval need not be reopened for payment of differential amount due to enhancement of TA/DA. However, arrears for HRA and CEA/HS may be paid.
	<b>Resolution</b>	May be implemented after receiving the relevant order of MoE.
	<b>Item No.: 122.AFC.II.4</b>	<b>Proposal of Financial Budget from IRG (Student Gymkhana Fee) for various events during FY 2024-25.</b>
		A proposal containing the Annual Calendar of Events for the year 2024-25 (April, 2024 to March, 2025) along with estimated expenditure for the events has been received from the Student Fostering Unit (Gymkhana) is given as <b>Annexure – XV</b> . The whole budget is against the Student Activity Fund created out of the fees paid by the students for the purpose. It is proposed that the budget of Rs. 27,69,000/- may be approved for the year 2024-25.
	<b>Resolution</b>	Approved
	<b>Item No.: 122.AFC.II.5</b>	<b>Proposal for additional sanction of funds for procurement of equipment.</b>
		Procurement of the following equipment previously approved by the AFC require additional funds for the reason as mentioned against them:-

  
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		<table><tr><th>Sl. No.</th><th>Name of the Equipment</th><th>Previous Sanction (AFC Ref.)</th><th>Additional Funds Required</th><th>Reason</th></tr><tr><td>1</td><td>Cold Rolling Mill (Customized)</td><td>17,00,000/-117/54</td><td>5,00,000/-</td><td>The model offered by L1 agency is an improved model than the indented model.</td></tr><tr><td>2</td><td>Form Tester</td><td>25,00,000/-117/54</td><td>*10,000.00/-</td><td>Approval was taken in 2020 and increase in price is mainly due to depreciation of INR value against USD.</td></tr></table> <p>*The amount was erroneously printed as 35,00,000/- in the agenda note.</p> <p>Further, additional funds are also required for procurement of the following equipment for the reason as mentioned against them:-</p> <table><tr><th>Sl. No.</th><th>Name of the Equipment</th><th>Estimated Value</th><th>Reason</th></tr><tr><td>1</td><td>3D Scanner</td><td>70,00,000/-</td><td rowspan="2">Proposal was approved earlier but omitted to be included in the updated list placed in the 117th meeting.</td></tr><tr><td>2</td><td>Desktop PCs (35 for INC and 85 for ECE)</td><td>1,10,50,000/-</td></tr><tr><td>3</td><td>Electro Polisher - Etcher</td><td>35,00,000/-</td><td>This spare equipment is essential to run the SEM already procured.</td></tr></table> <p>Detailed justification submitted by the Indenters is given as <b>Annexure – XVI</b>.</p> <p>Total additional fund of Rs. 2,55,50,000/- may be approved from the capital grant of MoE.</p>	Sl. No.	Name of the Equipment	Previous Sanction (AFC Ref.)	Additional Funds Required	Reason	1	Cold Rolling Mill (Customized)	17,00,000/-117/54	5,00,000/-	The model offered by L1 agency is an improved model than the indented model.	2	Form Tester	25,00,000/-117/54	*10,000.00/-	Approval was taken in 2020 and increase in price is mainly due to depreciation of INR value against USD.	Sl. No.	Name of the Equipment	Estimated Value	Reason	1	3D Scanner	70,00,000/-	Proposal was approved earlier but omitted to be included in the updated list placed in the 117th meeting.	2	Desktop PCs (35 for INC and 85 for ECE)	1,10,50,000/-	3	Electro Polisher - Etcher	35,00,000/-	This spare equipment is essential to run the SEM already procured.
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<b>Resolution</b>	Approved.																															
<b>Item No.: 122.AFC.II.6</b>	<b>Proposal for revised Compensation for the Supervisory Personnel engaged through Outsourcing Agency.</b>																															
	<p>11 posts in Group-B level are currently vacant after conclusion of the recruitment of non-teaching staff under Mission Mode Recruitment Drive. These posts include both direct and promotional. Direct posts remained vacant due to non-receipt of sufficient applications in two rounds of advertisement. Promotional posts are vacant due non-availability of staff in the feeder cadre.</p> <p>In order to manage the activities of the Institute through engagement of persons through outsourcing agency, a Committee was constituted to review the present status and give recommendations for revised compensation for the Supervisory Personnel engaged through Outsourcing Agency.</p> <p>Minutes of the Meeting containing recommendations of the Committee is given as <b>Annexure – XVII</b></p>																															
<b>Resolution</b>	Approved. The Institute has been advised to decide the amount of compensation as per recommendation of the concerned committee in each case.																															




	<b>Item No.: 122.AFC.II.7</b>	<b>Proposal for engagement of Trainees in the Central Library.</b>
		There is only one professionally qualified regular staff sanctioned for the Central Library as Assistant Librarian. In order to improve the service of library to the students and faculty, the Library Management Committee has proposed for engagement of Trainees in the Central Library.  Minutes of the Meeting containing detailed recommendations of the Library Management Committee is given as <b>Annexure – XVIII</b>
	<b>Resolution</b>	Approved, subject to financial provision within Annual Budget allotted by the Ministry.
	<b>Item No.: 122.AFC.II.8</b>	<b>Proposal for engagement of Trainees in the Accounts Section.</b>
		As per provisions of the Institute of Cost and Management Accountants of India (ICMAI), a professional body established by an act of the Parliament, the CMA students require to undergo a practical training for 15 months. ICMAI also permits institutional training by the students. Engagement of such trainees will further improve overall service of the Accounts Section both in processing of the payments and maintaining the Books of Accounts. Up to four trainees may be engaged under the same terms and conditions as recommended by the Library Management Committee for engagement of Trainees in the Central Library.
	<b>Resolution</b>	Approved, subject to financial provision within Annual Budget allotted by the Ministry.
	<b>Item No.: 122.AFC.II.9</b>	<b>Proposal for engagement of a Lady Medical Officer on Contract and Visiting Specialist Doctors in the Health Center.</b>
		The regular sanctioned post of one Lady Medical Officer in the Institute could not be filled in the last four rounds of recruitment conducted over last six years. In view of increase in girl students over recent years, service of one Lady Medical Officer in the Institute is highly essential.  Further, engagement of few visiting specialist doctors is also required to provide better OPD consultation to the students within the campus. Based on the advice of the Institute Health Center Management Committee, a detailed proposal has been received from the SMO is placed in <b>Annexure – XIX</b>
	<b>Resolution</b>	Lady Medical Officer may be engaged on contract with the monthly remuneration within the range of Rs.75000/- to Rs.100,000/- and visiting specialist may be engaged with monthly payment upto an amount of Rs. 100,000/-.


  
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		Institute has been advised to take corrective measures as may be necessary for successful recruitment of Lady Medical Officer (LMO) in regular position.
<b>Item No.:</b> <b>122.AFC.II.10</b>	<b>Proposal for MoU with IITD-AIA Foundation for Smart Manufacturing under Samarth Udyog Mission of the Department of Heavy Industries.</b>	
		Under the Samarth Udyog Mission of Department of Heavy Industries (DHI), Govt. of India, II Delhi (IITD) and Automation Industry Association (AIA) have set up IITD-AIA Foundation for Smart Manufacturing (IAFSM) that help, support and develop Smart Manufacturing concepts for Indian Industry to witness, ideate and try out in their own industries. The Institute is willing to have an MoU with the IAFSM to train 10 faculty members and to undertake further activities subsequently. In later years, the Institute will also be assigned the role of Samarth Knowledge Institute. For enabling the knowledge partnership, the Institute has to pay Rs. 5,90,000/- (i.e. Rs. 5,00,00/- fee plus GST @18%) to IAFSM. A draft MoU to be signed in this regard is given as <b>Annexure – XX</b>
<b>Resolution</b>	Approved.	
<b>Item No.:</b> <b>122.AFC.II.11</b>	<b>Proposal for adoption of CPDA Policy of MoE.</b>	
		Ministry of Education, vide email dated 26th April, 2024, has advised the Institute to adopt the CPDA Policy of MoE as per F. No. 35-5/2020 – TS.III, dated 27th July, 2020. A copy of the email is given as Annexure – XXI (Page – 79 to 84). Further, guidelines issued by the C&AG of India for preparation of Annual Accounts provide that item of value up to Rs. 5,000/- may be considered as small value items and need not be capitalized. CPDA is part of OH-36 (Salary) grant while capital purchases are funded under OH-35 (Capital) grant of MoE. A Committee has been constituted to compile consolidated guidelines for CPDA considering the above directives. The consolidated guidelines will be placed on the Table as <b>Annexure – XXII</b> . CPDA Policy of MoE read with guidelines of C&AG may be adopted.
<b>Resolution</b>	Approved.	
<b>Item No.:</b> <b>122.AFC.II.12</b>	<b>Proposal for adoption of DoE, MoF, OM dated 21st July, 2023 for the purchase of laptops/notebooks and similar devices for eligible officers.</b>	

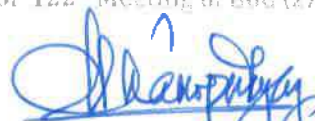
  
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		<p>Department of Higher Education, Ministry of Education, vide F. No. 35-5/2020 – TS.III, dated 27th July, 2020, has advised the BoG to adopt implementation of the Department of Expenditure, Ministry of Finance, OM No. 08(34)/2017-E.II(A), dated 20th Feb, 2018 as amended from time to time for purchase of laptop, tablet, notepad, etc. The above advisory has been received from TS-VII by email dated 26/04/2024 as part of the advisory to CFTIs to follow the guidelines of CPDA Policy of MoE. Email received from MoE along with the attachments are given in <b>Annexure – XXI</b> as part of Agenda # II.11.</p> <p>Department of Expenditure, Ministry of Finance, vide OM No. 03(20)/2022-E.II(A), dated 21st July 2023, has issued revised guidelines for the purchase of laptops/notebooks and similar devices for eligible officers. A copy of the OM is given as <b>Annexure – XXIII</b>.</p> <p>Provisions of the OM dated 21st July 2023 may be adopted for the Institute with following modification which are in overall spirit and without any additional financial implication:-</p> <ol style="list-style-type: none"> <li>1. The approved cost of the device may be reduced by 50% and coverage up to 100% of the sanctioned strength of staff at the level of Section Officer (i.e. 7 CPC Pay Level 8) may be considered in place of 50% of sanctioned strength.</li> </ol> <p>The approved cost of the device may be reduced by 50% and coverage up to 100% of the sanctioned strength of officers/faculty at the level of Under Secretary (i.e. 7 CPC Pay Level 11) may be considered in place of 50% of sanctioned strength.</p>
	<b>Resolution</b>	Approved to the extent permitted in the OM. Deviations proposed may be referred to MoE with detailed justification.
	<b>Item No.: 122.AFC.II.13</b>	<b>Proposal for provision of Mobile Phone for the officials requiring Aadhar based authentication for official purposes.</b>
		<p>Requests for provision of Mobile Phones are being received from the officials who are required to do Aadhar based authentication for different regular official activities, like administrative login to the NPS Portal, GeM Portal, UGC Portal, etc. and occasionally for banking activities.</p> <p>Such officials whose Aadhar based authentication is used for official activities may be allowed reimbursement of the cost of one Mobile Phone (handset) under following guidelines:-</p> <ol style="list-style-type: none"> <li>1. Cost (inclusive of GST) may not exceed direct purchase limit as per GFR, which is Rs. 25,000/- at present.</li> <li>2. Reimbursement may be admitted once every five years.</li> <li>3. In case of change of responsibilities before completion of five years, the official may either return the Mobile Phone or choose to retain the same by paying its depreciated value as</li> </ol>

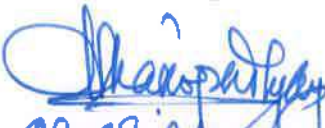
  
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		<p>per the books of accounts maintained for this purpose. After five years, the official may either return the phone or keep the same without any charges.</p> <p>4. Maintenance of the mobile phone shall be the responsibility of the concerned official. No reimbursement towards repair will be admitted.</p> <p>5. In case of loss or damage within five years, the official will deposit the depreciated value as per the books of accounts maintained for this purpose to get reimbursement for a new mobile phone.</p> <p>No separate claim for reimbursement of cost of mobile usage charges will be admitted in case the official is already in receipt of such facility. However, in cases where such reimbursement is not being made to any such official, reimbursement at lowest rate (presently, Rs. 500/- per month, reimbursed quarterly) may be considered.</p>														
	<b>Resolution</b>	Institute was advised to seek advice of MoE to consider reimbursement from IRG.														
	<b>Item No.: 122.AFC.II.14</b>	<b>Proposal for consideration of the Minutes of 98th meeting of the SBC.</b>														
		<p>98th meeting of the Standing Building Committee was held on 6th June 2024. The draft Minutes have been circulated inviting comments of the members by 18th June 2024. Final MoM will be placed on Table as <b>Annexure – XXIV</b>.</p> <p>SBC has considered the following new projects:-</p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Name of the Work</th><th>Estimated Cost</th></tr> </thead> <tbody> <tr> <td>SBC-98-II-1</td><td>Vertical Extension (one floor) of Lecture Hall Complex</td><td>13,34,79,000/-</td></tr> <tr> <td>SBC-98-II-2</td><td>Extension of Workshop Building (G+1)</td><td>14,43,56,000/-</td></tr> <tr> <td rowspan="2">SBC-98-IV-1</td><td>Redevelopment of existing piece of land adjacent to Main Gate Complex</td><td>98,16,000/-</td></tr> <tr> <td>Facelifting of Main Gate</td><td>60,31,000/-</td></tr> </tbody> </table>	Item No.	Name of the Work	Estimated Cost	SBC-98-II-1	Vertical Extension (one floor) of Lecture Hall Complex	13,34,79,000/-	SBC-98-II-2	Extension of Workshop Building (G+1)	14,43,56,000/-	SBC-98-IV-1	Redevelopment of existing piece of land adjacent to Main Gate Complex	98,16,000/-	Facelifting of Main Gate	60,31,000/-
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SBC-98-IV-1	Redevelopment of existing piece of land adjacent to Main Gate Complex	98,16,000/-														
	Facelifting of Main Gate	60,31,000/-														
	<b>Resolution</b>	Financial proposals are approved. The estimates may be examined by external domain experts.														
	<b>Extra Item No. 122.AFC.III.1</b>	<b>To consider proposal for payment of Student Registration Transfer Fee of Rs. 16.00 lakh to JUT, Ranchi</b>														
		<p>As part of compliance of the Letter of Intent received from the MoE for conferment of the status of Deemed to be University under Distinct Category on the Institute, the registration of the students needs to be transferred from JUT, Ranchi to the Institute.</p> <p>The matter was taken up with JUT, Ranchi and a consent letter, vide No. JUT-655/2021/P-2/VCS-19, dated 26/06/2024 has been received from them. As per the letter, the Institute is required to pay Transfer Fee of Rs. 2,000/- per student. Copy of the letter is given as <b>Annexure – XXIV</b>.</p>														

  
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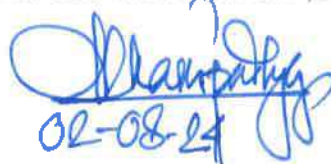
		Accordingly, Rs. 16.00 lakh is payable to JUT, Ranchi for taking transfer of registration of about 800 students at the Institute.
	<b>Resolution</b>	Approved
	<b>Extra Item No.122. AFC. III.2</b>	<b>To consider proposal for payment of Holding Tax of Rs. 38.44 lakh to Ranchi Municipal Corporation.</b>
		<p>As per the prevailing guidelines for payment of Holding Tax on the buildings of the Institute, Holding Tax is being paid annually to the Ranchi Municipality Corporation (RMC) as per the Demand Notice received. A net demand of Rs. 38.44 lakh has been received from RMC for the year 2024-25 [copy of Demand Notice dated 22/06/2024 is given as <b>Annexure – XXV</b>. However, certain discrepancies as given below have been observed in the Demand:-</p> <p>a. Annual Demand is not four times of Quarterly Demand.</p> <p>b. Amount of the Quarterly Demand is not matching with the detailed calculation submitted by RMC as annexure to the Summary Demand.</p> <p>The Institute has already brought the same to the notice of RMC. Payment will be made after settlement of the discrepancies.</p>
	<b>Resolution</b>	Approved
	<b>Extra Item No.122. AFC. III.3</b>	<b>To consider proposal for payment of Institute share of Rs. 47.13 lakh to the Section-8 Company constituted by the Institute under the DST-NIDHI i-TBI Program.</b>
		<p>The Institute has been selected by the DST under NIDHI i-TBI program to establish a Not-for-Profit company under Section-8 of the Companies Act, 2013. The total project cost approved by DST is Rs. 389.47 lakh, out of which DST will support total of Rs. 342.34 lakh (Rs. 109.47 lakh under capital head, Rs. 150.00 lakh under recurring head and Rs. 130.00 lakh as ignition grant head) and balance of Rs. 47.13 lakh need to be supported by the Institute. "Digital/Samrat Manufacturing and Digitization of Manufacturing" is the primary thrust area of the i-TBI set up by the Institute. The project will be initially for three years duration which may be extended by the DST subject to satisfactory output. This center will encourage entrepreneurship amongst students, and NIAMT will continue with the activity, after grant period of three years is over, on a self sustainable basis."</p> <p>The process of incorporation of the Section-8 company has been completed by the Institute. Accordingly, the support share of the Institute may be transferred to the "NIAMT Foundation for Technology Business Incubation" as given below:-</p>

  
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		<table><tr><th>Head</th><th>2024-25</th><th>2025-26</th><th>2026-27</th><th>Total</th></tr><tr><td>Plan</td><td>10,00,000</td><td>10,00,000</td><td>10,00,000</td><td>30,00,000</td></tr><tr><td>Non-Recurring</td><td>7,13,000</td><td>5,00,000</td><td>5,00,000</td><td>17,13,000</td></tr><tr><td>Total</td><td>17,13,000</td><td>15,00,000</td><td>15,00,000</td><td>47,13,000</td></tr></table> <p>Copy of the email dated 30/10/2023 from DST is given as <b>Annexure – XXVI</b>.</p>	Head	2024-25	2025-26	2026-27	Total	Plan	10,00,000	10,00,000	10,00,000	30,00,000	Non-Recurring	7,13,000	5,00,000	5,00,000	17,13,000	Total	17,13,000	15,00,000	15,00,000	47,13,000
Head	2024-25	2025-26	2026-27	Total																		
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Non-Recurring	7,13,000	5,00,000	5,00,000	17,13,000																		
Total	17,13,000	15,00,000	15,00,000	47,13,000																		
	<b>Resolution</b>	Approved from IRG fund.																				
<b>Resolution</b>	Approved. BoG approved the resolution adopted by AFC on Agenda Item No.122.AFC.II.1, Item No.122.AFC.II.2, Item No.122.AFC.II.3, Item No.122.AFC.II.4, Item No.122.AFC.II.5, Item No.122.AFC.II.6, Item No.122.AFC.II.7, Item No.122.AFC.II.8, Item No.122.AFC.II.9, Item No.122.AFC.II.10, Item No.122.AFC.II.11, Item No.122.AFC.II.12, Item No.122.AFC.II.13, Item No.122.AFC.II.14,Extra Item No.122.AFC.III.1, Extra Item No.122.AFC.III.2, Extra Item No.122.AFC.III.3 and noted resolution adopted in rest of Agenda.																					
<b>Item No.: 121.BoG.II.2</b>	<b>Proposal to consider and approve the MoA of the Institute as per UGC Rules.</b>																					
	<p>As part of compliance of the Letter of Intent received from the MoE, a draft MoA as per UGC-2023 guidelines was prepared on 25/03/2024 and with approval of the Chairman, BoG was submitted to MoE.</p> <p>Information was received from MoE on 06/06/2024 to revise the draft MoA in accordance with the observations made by the UGC, vide letter No. F.25-1/2020 (CPP-I/DU), dated 06/06/2024. The revised draft MoA was submitted to MoE on 07/06/2024.</p> <p>Advice has been received from MoE on 14/06/2024 to resubmit the revised MoA after getting the same approved by the BoG. A copy of the UGC letter, revised MoA sent to MoE on 07/06/2024 and MoE email dated 14/06/2024 are given in <b>Annexure – XII</b></p>																					
<b>Resolution</b>	Approved for submission to MoE. Further amendments, received if any, may be done as be advised by the MoE.																					
<b>Item No.: 122.BoG.II.3</b>	<b>Proposal to consider and approve appointment on one post of MTS through compassionate ground.</b>																					
	<p>A Committee was constituted, vide Office Order No. 13/2023, dated 13/01/2023 to review the status of Compassionate Appointment, update the panel of dependent(s), earmark the number of vacancies to be filled by Compassionate Appointment, and recommend suitable and eligible candidate(s) from the panel of dependent(s) for appointment on compassionate ground.</p> <p>The Committee, in its meeting dated 11/08/2023, after considering the level of education of the empaneled candidates, recommended that appointment on compassionate ground may be considered for one post of MTS at Pay Level – 01.</p>																					

  
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	<p>Subsequently, based on the suggestion received from few HODs, the Committee was expanded to include all the HODs, vide Office Order No. 137/2024, dated 07/02/2024.</p> <p>The revised Committee, in its final meeting held on 11/06/2024, has recommended to appoint the candidate at Panel No. 1 (Shri Deep Lakra, S/o Late Shibu Lakra) to the post of MTS in accordance with the practice followed for previous compassionate appointments in the Institute.</p> <p>Minutes of the Meeting dated 11/06/2024, of the Compassionate Appointment Committee will be placed on Table as <b>Annexure – XIII</b>.</p> <p>Offer letter may be issued to the recommended candidate to join the Institute and regulate his appointment on compassionate ground in accordance with the prevailing guidelines issued by DoPT, Govt. of India.</p>
<b>Resolution</b>	BoG noted the order of the Hon'ble Supreme Court of India was placed on the table and advised the Institute to take better action in compliance of the said order.
<b>Item No.: 122.BoG.II.4</b>	<b>Proposal to consider and approve combination of past service of Sri K. P. Panigrahi, Dy. Registrar.</b>
	<p>Sri Kumar Prabhanjan Panigrahi joined the Institute in the post of Deputy Registrar on 13/11/2019 after getting relived on Technical Resignation from NIT, Rourkela, vide their Office Order No. NITR/ES/2019/M/2449, dated 12/11/2019. As per records available, he was in regular service of NIT, Rourkela from 23/03/2007 to 12/11/2019, and prior to joining NIT, Rourkela on 23/03/2007, he was in regular service as a Section Officer in the Indian Audit &amp; Accounts Department from 06/09/2004 to 22/03/2027.</p> <p>His request for combination of past service was forwarded to NIT, Rourkela, vide letter No. NIAMT/V-1/PF/2019/1266, dated 11/05/2023. As a follow-up of above request, NIT, Rourkela has remitted all the documents and terminal benefits to the account of the Institute as given below:-</p> <ol style="list-style-type: none"> <li>1. Amount towards Pension Benefit – Automatically got transferred on change of PAO from NIT, Rourkela to NIAMT, Ranchi.</li> <li>2. Unutilized Leave – An amount of Rs. Rs.10,30,875/- has been transferred for 195 days of EL and 224 days of HPL, vide NIT, Rourkela Office Order No. NITR/ES/2023/M/1525, dated 19/06/2023.</li> <li>3. Service Gratuity – An amount of Rs. 7,55,528/- has been transferred, vide NIT, Rourkela Office Order No. NITR/ES/2024/M/1141, dated 24/04/2024.</li> <li>4. Service Book and APAR – Attested copies of his Service Book and APARs have been received, vide NIT, Rourkela forwarding letter No. NITR/ES/2024/L/0815, dated 15/03/2024.</li> </ol> <p>Copy of all the above-mentioned documents are placed as <b>Annexure – XIV</b>.</p> <p>His past service since 06/09/2004 may be combined with the service of the Institute for all purposes.</p>
<b>Resolution</b>	Allowed after regularizing pension contribution of NIT, Rourkela as per relevant GoI / DoPT guidelines.
<b>Item No.: 122.BoG.II.5</b>	<b>Proposal for consideration of the Minutes of 40th meeting of the Academic Council.</b>



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	<p>40th meeting of the Academic Council was held on 10th June 2024. The draft Minutes have been circulated inviting comments of the members by 18th June 2024. Final MoM will be placed on Table as <b>Annexure – XV</b>.</p> <p>The recommendations made by the Academic Council are of academic nature and do not have any additional financial implication.</p>
<b>Resolution</b>	Noted.
<b>Item No.: 122.BoG.II.6</b>	<b>Proposal for views of the BoG on applicability of the provisions of the Indian Evidence Act.</b>
	<p>An application has been received from one Sri Madhu Kant Thakur, to provide copies of certain documents certified under the provisions of the Indian Evidence Act, 1872. As per the Act, certified documents may be provided only by the “Public Officers”.</p> <p>Extract of relevant Sections (Sec. 74 and 76) of the Indian Evidence Act, 1872 is given as <b>Annexure – XVI</b>.</p> <p>The Institute seeks views of the BoG regarding responsibilities of the officers of the Institute to disburse responsibilities as Public Officers under the provisions of the Indian Evidence Act.</p>
<b>Resolution</b>	Advice of a competent legal practitioner may be taken.
<b>Extra Item No.: 122.BoG.III.1</b>	<b>To consider proposal for establishment of an “Innovation Center for E-Mobility Manufacturing”.</b>
	<p>A proposal has been received from the HOD of the Department of Mechanical and Manufacturing Engineering for setting up an “Innovation Center for E-Mobility Manufacturing” in the Institute.</p> <p>The cost of setting up the initial infrastructure for the project is estimated to be around Rs. 2.00 crore over a period of three years. The Detailed Project Report (DPR) will be prepared after receiving in-principle approval for taking up the proposed project.</p> <p>Brief report on the proposal containing objectives, target, outcome and impact of the project is given as <b>Annexure – XVI</b></p>
<b>Resolution</b>	Institute was advised to resolved the proposal with DPR to report to Chairman for consideration.
<b>Extra Item No.: 122.BoG.III.2</b>	<b>To consider proposal for adoption of cadre structure for faculty members as per AICTE-2029 Regulations.</b>
	<p>The BoG, vide Resolution No. 96.BOG.VI.1.I, dated 14/12/2014 had approved the All India Council for Technical Education (Career Advancement Scheme for the Teachers and other Academic Staff in Technical Institutions) (Degree) Regulations, 2012 (notified on 08/11/2012) for promotion of faculty under CAS.</p> <p>Subsequently, the BoG, vide Resolution No. 114.BOG.II.4, dated 11/12/2021 had approved the All India Council for Technical Education Pay Scales, Service Conditions and Minimum Qualifications for Appointment of Teachers and Other</p>

  
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	<p>Academic Staff such as Library, Physical Education and Training &amp; Placement Personnel in Technical Institutions and Measures for the Maintenance of Standards in Technical Education – (Degree) Regulation, 2019 (notified on 01/03/2029) for promotion of faculty under CAS from the year 2022.</p> <p>However, it was observed that in the AICTE-2019 Regulations, the concept of Promotion has been adopted with flexible cadre structure for the purpose of promotion under these regulations.</p> <p>In view of the provisions contained in the AICTE-2019 Regulations, promotions shall be substantive and through a flexible cadre structure as stipulated under Clause # 3.0 [extract is given as Annexure – XVII.</p>
<b>Resolution</b>	<p>Approved. However, promotion/Direct Recruitment may conducted as per AICTE norms as one time measures till 31<sup>st</sup> December, 2024.</p>

  
 (Member Secretary)  
 AIC / BoG  
 02-08-24

Chairman, AFC/ BoG